



Approved Date: May 2017 Revision Date: March 2021	Approved by: the Board of Directors
Effective Date: March 2021	Next Review Date: June 2023

Purpose

The Association has assembled an assortment of target butts, stands and associated equipment to assist clubs and members that wish to host events larger than what their clubs can currently accommodate. Essentially, this is a “tournament in a box”. The equipment is contained in a trailer that can be transported to any area in the province, unloaded, set up, and have a professional looking event.

Guidelines

If transportation is required, the renter must pay per mileage rates set out at the time of rental. The renter may also provide their own transport of the trailer provided their vehicle meets minimum standards for towing the equipment trailer, as per the BC Motor Vehicle Act Regulations (see Trailer Weights below).

Rental rates (per days of event/actual use of equipment):

- BC Championships: \$2 per person per day of use (including practice day)
- Affiliated societies (ie BC Games (Winter or 55+)): \$600 per event (max. 4 days)
- Affiliated Clubs: \$600 per 2-day event plus \$150 for each additional day
- Members: upon approval of the Board, members must submit description of use of equipment, estimated wear & tear, and pay (at minimum) the Affiliated Club rate

Procedures

- Renter to submit written request to Executive Director (email is acceptable)
- Executive Director to confirm availability of trailer(s), ensure all necessary documentation is executed (including, but not limited to, rental agreement, transportation agreement, special request to Board, etc)
- Executive Director to arrange hand-off of keys/trailer(s) and review contents checklist with renter
- Executive Director to produce invoice and ensure payment is received
- Upon return of trailer(s), review contents checklist and charge renter for any missing/damaged/unusable items

Note: Trailer weights:

Trailer # 1 GVW: 9990 lbs / 4532 kgs

Trailer # 2 GVW: 9800 lbs / 4446 kgs