

BC Games Roles



This document outlines the roles and responsibilities of the key players for the Games from each sport's perspective.

Provincial Sport Organization (PSO)

Each sport in the BC Games is governed by a Provincial Sport Organization (PSO), responsible for the development and government of their sport in BC. All registered participants in the Games, including Head Coaches, are members of their respective PSO.

In order to be included in the BC Games, your PSO submitted an application that showed how they would meet the BC Games Core Sport criteria. Sports are accepted for inclusion in one Games and are evaluated after each Games before their inclusion in the next Games is confirmed. Each sport must meet the Core Sport criteria in each Games.

Through your PSO, you will find sport-specific planning information, and a network of staff, volunteers, and/or clubs to help you succeed as a coach and help prepare your athletes for success at the Games. Please discuss the role of your PSO with your Provincial Advisor.

Provincial Advisor

The Provincial Advisor, appointed by the PSO, is the key liaison between the BC Games Society and your PSO. The Provincial Advisor is able to make binding decisions on behalf of your PSO concerning such things as eligibility restrictions, rule interpretations, etc.

Provincial Advisors work with the Sport Chairs in the Games community to plan for your sport's competition. They also appoint volunteers (Zone Representatives) around the province to assist in the promotion of your sport and registering athletes for the Games. Provincial Advisors set the eligibility rules for your sport, oversee the registration process, and is the person to whom the BC Games Society will turn when seeking technical advice about your sport. The Provincial Advisor will attend the Games as a resource person for you and be available to deal with any issues that arise in your sport prior to, and at the Games.

Any questions about the Games and/or your sport's inclusion or rules should be directed to your Provincial Advisor (contact information is included on the Technical Package page on our website). You should also talk to your Provincial Advisor about any sport-specific responsibilities they have identified for you as the Head Coach.

The Role of the Zone Representatives

Zone Reps, appointed by the Provincial Advisor (or the PSO) are the main contact for your sport in each BC Games zone for any individual or teams wishing to qualify for the BC Games. They are responsible for establishing and promoting the zone qualifications to all eligible participants in their respective zone, as well as promoting these events through notices to clubs active in their zone and through press releases to the media.

Zone Reps are responsible for ensuring that those who qualified to attend the BC Games are registered by the deadline as specified in the rules on the BC Games website: www.bcgames.org.

Zone Reps is a pre-Games role and they do not travel to the Games.

Zone Reps can be Coaches. It is acceptable for Zone Rep to also be a BC Games Coach or Adult Supervisor, but it should be understood that these are two distinct roles.

Sport Chair

The Sport Chair for the BC Games is appointed by the Provincial Advisor and is the Provincial Sport Organization representative in the Games Community. They are the key link between the Host Society and their sport. The Sport Chair is the tournament director responsible for sport specific delivery of the event.



Role of BC Games Coaching Staff

There are three roles for coaching staff for the Games:

- Head Coaches
- Assistant Coaches
- Adult Supervisors

When you look at the technical package for your sport, adult supervisors would not be mentioned. All sports are assigned one Head Coach and designated number of Assistant Coaches. If Assistant Coaches do not have any NCCP training, they are registered as Adult Supervisors. Adult Supervisors are all other adults with the zone team who are not Head Coaches or Assistant Coaches (e.g. those fulfilling the role of team manager, trainer, guide, or coaches without any NCCP training, etc.).

The reason for distinguishing between Assistant Coaches and Adult Supervisors is to ensure information about your coaches provided to other sport agencies is clear on who is a coach (or on a coach training path) versus someone who is acting **ONLY** in a supervisory capacity.

Every zone with athletes attending the Games must have a Head Coach. Unless otherwise specified in the technical package, all Head Coaches must be NCCP Competition Introduction certified (or the equivalent) and assistant coaches must be certified in the NCCP Making Ethical Decisions module prior to participating in the BC Games.

In addition to helping lead and guide your athletes to perform at their best at the Games, coaches are responsible for supervising them and ensuring their safety and well being throughout their Games experience. This includes travelling on Games transportation to the Games with your athletes (if travelling on Games transportation), staying in Games accommodation with your team, and supervising your athletes throughout the Games.

All coaches and adult supervisors are responsible for the actions of their athletes. To that end, all BC Games coaches are expected to uphold and support the rules of the BC Games and those established for your sport's competition.

The following are some key resources available to help all members of the zone (or sport) coaching staff fulfill both their performance and supervisory responsibilities for the Games:

- The BC Games General Rules and the technical package for your sport. You can also access these on the BC Games website: www.bcgames.org - select the *Sport* menu then *Technical Packages and Rules* and then *BC Winter Games* or click [here](#).
 - Be sure to refer to the website from time-to-time to ensure that you have the most up-to-date copy of the technical package for your sport.
- Performance-related articles prepared by Canadian Sport Institute – Pacific, SportMedBC, and ViaSport on the BC Games website: www.bcgames.org - select the *Participate* menu then *Preparing for the Games* then *Athlete and Coach Resources* or click [here](#).
- There are various FAQ (frequently asked questions) pages on the *Participants* menu on our website: www.bcgames.org - select the *Participate* menu then *Participant and Games Information* or click [here](#).

Role of the Head Coach

- Head Coaches are seen as the leaders of the zone team (or sport team for sports for athletes with a disability).
- Prior to the Games, Head Coaches will be sent information as outlined in the Head Coach Communication Plan document.
- Head Coaches are encouraged to share information with the other members of their zone coaching staff, their athletes, and the parents/family of the athletes, as appropriate and to help them prepare for the Games.
- Head Coaches are the main contact for us once registration is complete and in particular at the Games.
- Each sport may have added expectations/responsibilities of their Head Coaches. Head Coaches should discuss their role with the Provincial Advisor and be in touch with him/her throughout the process.