



**Purpose:** After being accredited as a Provincial Judge, there are a number of steps required to maintain that certification. Following Archery Canada guidelines, Officials in BC are certified on a 4-year cycle.

### **Maintenance & Renewal Requirements:**

- Be a member in-good-standing of BC Archery for each of the 4 years of the cycle
- Have a current Criminal Record Check on file with BC Archery, following the terms of the [Criminal Record Check Policy](#).
- Fulfil one of the following three (3) options:
  1. Log three (3) Officiating days every two (2) years, in the role of Judge, Director of Shooting, or Technical Delegate at an AC Registered or Provincially-sanctioned event, from the following list of events:
    - a) 720-rounds or 18m-rounds, registered with Archery Canada (credit is based on a calendar day, ie. 2 x 720s or 2 x 18m held on one day counts as “1 officiating day”)
    - b) BC Indoor Championships
    - c) BC Outdoor Championships
    - d) BC 3D Championships
    - e) BC Winter Games
    - f) Canada Winter Games Trials
    - g) Other events as selected by the Officiating Committee (*may* include JOP Indoor/Outdoor Championships, AC Nationals, Canada Cup, etc)

\*Note: Credit is awarded based on a calendar day. For example, a two-day event counts as two Officiating days.
  2. Case Study Responses or Learning Modules:
    - a) Respond, in writing, to at least five (5) Case Studies every two (2) years. Case studies will be published in a newsletter or circulated by the Officiating Committee.
    - b) Every two (2) years, attend an Officials seminar or participate in online learning modules, to be pre-approved or hosted by the Officiating Committee.
  3. Be a member of and actively participate in one of the following:
    - a) BC Archery Officiating Committee
    - b) Archery Canada Judging Committee
    - c) Archery Canada Rules Committee
- All Judges must, independently, successfully complete the Provincial Judge Reaccreditation exam in Year 3 or Year 4 of their 4-year cycle. Success is measured as a minimum grade of 80%. The exam is open-book and online.

At the end of the 4-year cycle, if all of the above criteria have been met, Provincial Judge certification will be renewed, and a new 4-year cycle will begin.

The Officiating Committee can, upon request, evaluate the maintenance criteria for Judges residing in remote areas of the province who may experience barriers to participation due to travel and location of events (ie. Judges residing in northern cities)

The Officiating Committee may at any time withdraw or suspend Judge certification if, in the opinion of the Committee, the Judge is not fulfilling their duties to the required standard. The Judge will be notified of the reasons for their accreditation being withdrawn or suspended. Appeals may be made following the process listed in the [BC Archery Appeal Policy](#).

Each Judge will keep a record of their progress towards maintaining Provincial Judge certification. A copy of these records shall be emailed to the BC Archery Officiating Committee Chairperson at the end of each calendar year.

### **Reaccreditation:**

If a Judge has been away from archery for a period of time (ie. was not a member for any number of years) or was previously certified but did not maintain their certification in the manner listed above, it will be necessary to reaccredit prior to being authorized to officiate an event.

The Officiating Committee retains the right to vary the requirements of reaccreditation on a case by case basis.

Reaccreditation is achieved by, at minimum, successfully completing the Provincial Judge Reaccreditation exam.

Depending on the circumstances of absence from archery, the individual may also be required to complete case studies, shadow/train with a mentoring Judge, attend officials training/seminars, or other measures as deemed acceptable by the Committee.

It is the responsibility of the individual to contact the BC Archery Judge Chair to discuss their individual requirements for reaccreditation.

Once the reaccreditation criteria have been achieved, the Judge will begin a new 4-year cycle and be required to follow the Maintenance & Renewal Requirements as listed above.

### **Exemption:**

Those officials that belong to the following list are exempt from the Maintenance, Renewal and Reaccreditation Process, provided they are in good standing with the listed organization:

- a) Archery Canada National Judge
- b) World Archery Americas Continental Judge
- c) World Archery International Judge
- d) World Archery International Judge Candidate