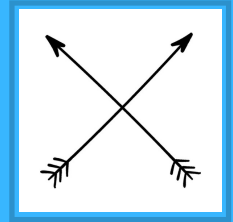


BC ARCHERY



ANNUAL REPORT

2021

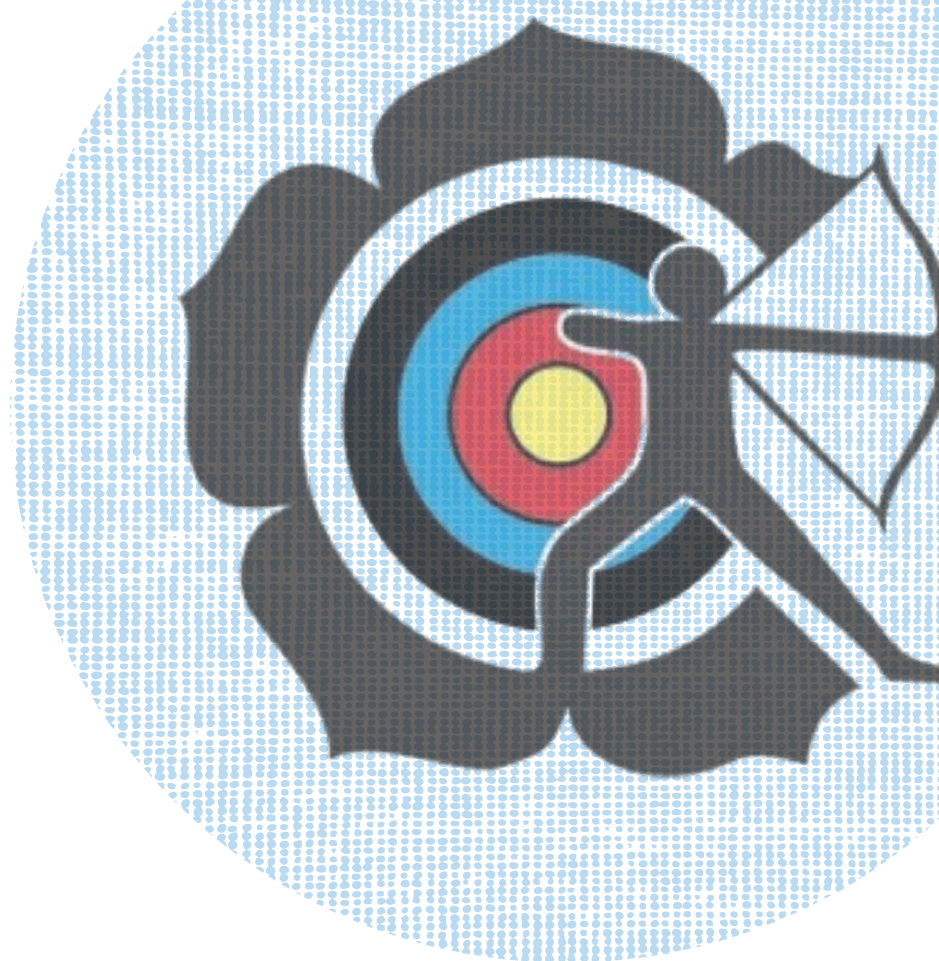




AGENDA

1. Call to Order
2. Confirmation of Quorum and Voting Rules
3. Adoption of Agenda
4. Approval of Minutes of 2020 AGM
5. Reports from Directors and Coordinators
 - 5.1. Treasurer's report and Financial Statements
 - 5.2. Appointment of Auditor for 2022
 - 5.3. All other VPs and Chairs/Coordinators
6. Elections
 - 6.1. Elections
 - 6.1.1. VP-Administration
 - 6.1.2. VP-Finance
 - 6.1.3. VP-Technical
 - 6.1.4. Director at Large
 - 6.1.5. Athlete Representative (1-year term)
 - 6.2. Confirmation of Appointment (Election: see Bylaw 29)
 - 6.2.1. VP-Athlete Development (1 year remaining)
7. New Business / Good of the Society / Announcements
8. Next Meeting – September 2022 via electronic means
9. Adjourn

**AGENDA
ITEM #4**



**2020
MINUTES OF
ANNUAL
GENERAL
MEETING**



1. Call to Order, 7:02pm
2. Confirmation of Quorum and Voting Rules
 - Quorum is minimum 3
 - Attendance: 32 persons eligible to vote plus 1 Guest
3. Adoption of Agenda
 - Motion:* to adopt agenda as presented
 - Moved:* Ron Ostermeier
 - Second:* Al Campsall
 - Vote:* none opposed
 - Passed.*
4. Approval of Minutes of 2019 AGM
 - Motion:* to approve the minutes from the 2019 AGM
 - Moved:* Al Campsall
 - Second:* Sonia Schina
 - Vote:* none opposed
 - Passed.*
5. Reports from Board and Chairs
 - 5.1 Treasurer's report and Financial Statements
 - Financial Statements were presented, and no questions were asked. The Financial Statements will be filed as submitted.
 - 5.2 Appointment of Auditor for 2021
 - Motion:* to appoint KH Craig as auditor for 2021
 - Moved:* Raeleen Campsall
 - Second:* Sonia Schina
 - Vote:* none opposed
 - Passed.*
 - 5.3 All other VPs and Chairs
 - Reports were circulated in the AGM package. No further questions were asked.
6. Notices of Resolution
 - 6.1 Requires $\frac{2}{3}$ majority of the votes cast to pass
 - Each resolution was briefly explained prior to the vote.
 - 6.1.1 #1: To allow options for meetings to be held by electronic means
 - Moved:* Stuart Murray
 - Seconded:* Ron Ostermeier
 - 32 in favour, none opposed.

Passed

6.1.2 #2: To specify who is to chair meetings and to provide alternates

Moved: Mary Ostermeier

Seconded: Al Campsall

32 in favour, none opposed.

Passed

6.1.3 #3: To update the Interpretations to include persons of non-binary gender

Moved: Rick Scammell

Seconded: Raeleen Campsall

30 in favour, 1 opposed (1 withheld).

Passed

7. Elections

7.1 Appointment of scrutineers

- Sonia Schina and Linda Price volunteered in advance of the meeting (monitoring the electronic voting)

7.2 Elections

7.2.1 President:

Two nominations: Ron Ostermeier, Lora-Lee Murray

Vote held by Zoom poll (electronic ballot).

Lora-Lee Murray elected by majority vote (23:8)

7.2.2 VP-3D & Bowhunting: Al Campsall by acclamation

7.2.3 VP-Athlete Development: no volunteers/nominations received. Position is vacant.

7.2.4 Director at Large: no volunteers/nominations received. Position is vacant.

7.2.5 Athlete Representative (1-year term): Mariessa Pinto by acclamation

7.3 Destruction of Ballots:

Motion: Scrutineers to destroy the voting record once the results have been validated

Moved: Al Campsall

Second: Stuart Murray

Vote: none opposed

Passed.

8. New Business / Good of the Society / Announcements

- Al Wills moved a motion to confer Life Memberships to Ron & Mary Ostermeier for their years of service to the association, in our greatest and humblest appreciation
 - Seconded by Rick Scammell
 - Vote: none opposed
 - *Passed.*
- Stuart Murray:
 - Recognizing Ron Ostermeier for 8 years' service as President and many years of service to the association in several positions. Prior to the AGM, Ron resigned as Coaching Chair.
 - Announced that Curt Smecher has accepted the position of Coaching Chair

- Recognizing Linda Price, thanking her for 10+ years of service in various positions
- Recognizing Paul van Tassel thanking him for his service on the Board

9. Next Meeting – tentatively September 3, 2021 (location/format to be determined)

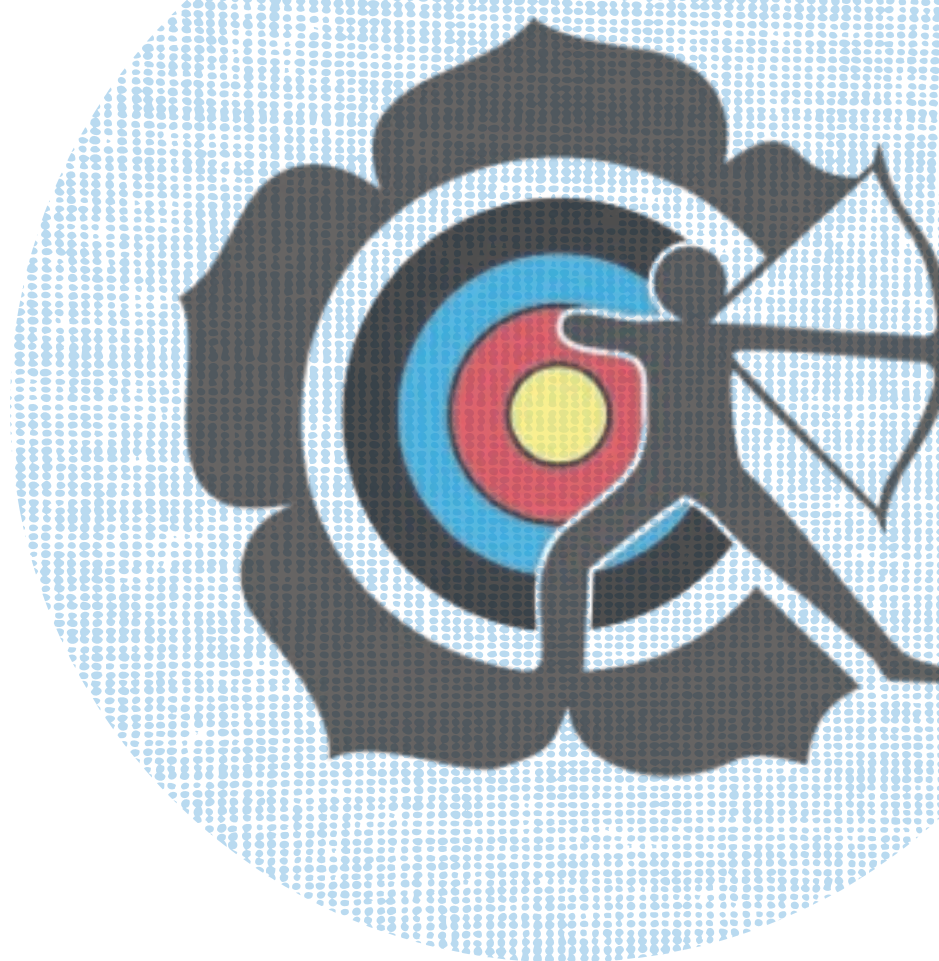
10. Adjourn, 7:34pm

Attendance list: Name	Club affiliation:
Sonia Schina	BC Archery
Al Campsall	Cariboo Archers / BC Archery
Raeleen Campsall	Cariboo Archers / BC Archery
Dale Chapplow	Quesnel River Archers
Rick Ekkel	New Totem Archery
Darcy Falk	Starr Archery
Spencer Gamache	Quesnel River Archers
Garry Hornsberger	Silvertip Archers
Emma Hughes	Starr Archery / BC Archery
Garrett Johnson	Starr Archery / BC Archery
Lucian Leibman	Burnaby Archers/North Shore Archers
Mark Lockwood	None (Kelowna, BC)
Paul Mackwood	Burnaby Archers
Lucia Mason	Burnaby Archers/North Shore Archers
Lora-Lee Murray	Quesnel River Archers
Stuart Murray	Quesnel River Archers / BC Archery
Mary Ostermeier	SOSA Archers / BC Archery
Ron Ostermeier	SOSA Archers / BC Archery
Murray Peacock	Maple Ridge Archery
Kelsey Pekarek	Semiahmoo Archers
Mariessa Pinto	Starr Archery / BC Archery
Linda Price	Starr Archery / BC Archery
David Sandquist	HD Stafford Archery / BC Archery
Rick Scammell	SOSA Archers / BC Archery
Curt Smecher	Abbotsford Aboriginal Archers
Bob Thurow	Cariboo Archers
Mary Thurow	Cariboo Archers
TY Thurow	Cariboo Archers
Paul van Tassel	Semiahmoo Archers
Scott Watson	Quesnel River Archers
Al Wills	Victoria Bowmen
Markus Zurberg	Maple Ridge Archery
Karl Balisch (Guest)	Archery Canada

Total of 33 in attendance

Minutes approved: _____ TBD _____

**AGENDA
ITEM #5.1**



**2021
FINANCIAL
STATEMENTS**

BRITISH COLUMBIA ARCHERY ASSOCIATION

**FINANCIAL STATEMENTS
(Unaudited)**

MARCH 31, 2021

BRITISH COLUMBIA ARCHERY ASSOCIATION

FINANCIAL STATEMENTS (Unaudited)

MARCH 31, 2021

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REVIEW ENGAGEMENT REPORT

STATEMENT A - Statement of Operations and Changes in Net Assets

STATEMENT B - Statement of Financial Position

STATEMENT C - Statement of Cash Flow

NOTES TO FINANCIAL STATEMENTS

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Board of Directors
British Columbia Archery Association

We have reviewed the accompanying financial statements of British Columbia Archery Association that comprise the statement of financial position as at March 31, 2021, and the statements of operations and changes in net assets and cash flows for the year then ended, as well as a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention causing us to believe that the financial statements do not present fairly, in all material respects, the financial position of British Columbia Archery Association as at March 31, 2021 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Osoyoos, BC
May 29, 2021

KH Craig Inc.
CHARTERED PROFESSIONAL ACCOUNTANT

BRITISH COLUMBIA ARCHERY ASSOCIATION
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2021
(Unaudited)

STATEMENT A

	2021	2020	2019
STATEMENT OF OPERATIONS			
RECEIPTS			
Government grants	\$ 105,866	\$ 69,116	\$ 77,925
Memberships	27,749	94,947	84,488
Tournament and program	-	30,814	23,721
Clinic fees	800	14,092	11,521
Interest and other	<u>37,175</u>	<u>5,370</u>	<u>2,536</u>
	171,590	214,339	200,191
EXPENDITURE			
Advertising and promotion	1,985	1,101	1,903
Amortization	4,519	5,828	7,050
Awards	898	26,957	23,778
Clothing	461	2,450	4,650
Federation of Canadian Archers' fees	23,012	42,391	32,943
Fees and dues	3,321	13,145	5,081
Honorariums	5,494	9,292	11,961
Interest and bank charges	318	2,009	1,670
Office and sundry	700	7,994	11,394
Professional fees	2,399	2,729	3,501
Rental	2,162	2,292	1,952
Telecommunications	2,052	2,558	1,736
Tournament host	-	19,411	19,522
Travel, food, and accommodation	910	41,311	36,696
Wages and benefits	<u>53,806</u>	<u>53,766</u>	<u>53,794</u>
	102,037	233,234	217,631
EXCESS (DEFICIENCY) OF RECEIPTS OVER EXPENDITURE	\$ 69,553	\$ (18,895)	\$ (17,440)
NET ASSETS			
Beginning balance	\$ 139,499	\$ 158,394	\$ 175,834
Excess (deficiency) of receipts over expenditure	<u>69,553</u>	<u>(18,895)</u>	<u>(17,440)</u>
Ending balance	\$ 209,052	\$ 139,499	\$ 158,394

See accompanying notes to financial statements

KH Craig Inc.

BRITISH COLUMBIA ARCHERY ASSOCIATION
STATEMENT OF FINANCIAL POSITION
MARCH 31, 2021
(Unaudited)

STATEMENT B

	2021	2020	2019
ASSETS			
CURRENT ASSETS			
Cash	\$ 146,023	\$ 136,057	\$ 122,399
Cash - internally restricted	65,000	-	-
Accounts receivable and prepaids - Note 3	<u>9,039</u>	<u>10,581</u>	<u>11,740</u>
	220,062	146,638	134,139
CAPITAL ASSETS - Notes 1 & 4	<u>16,407</u>	<u>20,926</u>	<u>26,754</u>
	<u>\$ 236,469</u>	<u>\$ 167,564</u>	<u>\$ 160,893</u>

LIABILITIES

CURRENT LIABILITIES			
Accounts payable	\$ 27,417	\$ 28,065	\$ 2,500

NET ASSETS - Statement A

INTERNALLY RESTRICTED RESERVES - Note 6	65,000	-	-
UNRESTRICTED	<u>144,052</u>	<u>139,499</u>	<u>158,393</u>
	209,052	139,499	158,393
	<u>\$ 236,469</u>	<u>\$ 167,564</u>	<u>\$ 160,893</u>

APPROVED ON BEHALF OF ASSOCIATION

_____, Director _____, Director

See accompanying notes to financial statements

KH Craig Inc.

BRITISH COLUMBIA ARCHERY ASSOCIATION
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED MARCH 31, 2021
(Unaudited)

STATEMENT C

	2021	2020	2019
OPERATIONS			
Receipts from various sources	\$ 134,415	\$ 178,155	\$ 173,934
Receipts from other income	37,175	36,184	27,411
Payments to suppliers for goods and services	(43,691)	(147,026)	(166,136)
Payments to and on behalf of employees	(53,806)	(53,766)	(53,794)
Changes in sales taxes	873	111	(19)
CASH PROVIDED (USED)	74,966	13,658	(18,604)
INVESTMENTS			
Acquisition of capital assets	-	-	(1,527)
INCREASE (DECREASE) IN CASH	74,966	13,658	(20,131)
CASH BALANCE, BEGINNING OF YEAR	136,057	122,399	142,530
CASH BALANCE, END OF YEAR	\$ 211,023	\$ 136,057	\$ 122,399
CASH REPRESENTED BY:			
Cash	\$ 146,023	\$ 136,057	\$ 122,399
Cash - internally restricted	65,000	-	-
ENDING CASH	\$ 211,023	\$ 136,057	\$ 122,399

See accompanying notes to financial statements

KH Craig Inc.

BRITISH COLUMBIA ARCHERY ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2021
(Unaudited)

PURPOSE OF THE ORGANIZATION

The British Columbia Archery Association was formed to perpetuate, foster, and manage the practice of archery and without limiting the generality of the foregoing; to adopt, interpret, and enforce rules for the practice of archery in all its forms; to hold annual tournaments for the purpose of determining the Champions for the British Columbia Archery Association; and to act in general as the supreme governing body in all matters that pertain to archery in the Province of British Columbia, Canada. The Association is registered under the Society Act of British Columbia and is not subject to income tax. The Association is not a registered charity under the Income Tax Act and therefore cannot issue charitable donation receipts.

Note 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Presentation

The Association prepares its financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

b) Use of estimates

When preparing financial statements according to ASNPO, estimates and assumptions are made relating to reported amounts of revenue and expenditure, assets and liabilities and disclosure of contingent assets and liabilities. Assumptions are based on a number of factors, including historical experience, current events, actions that the Association may undertake in the future, and other assumptions that are believed to be reasonable under the circumstances. Actual results could differ from those estimates under different conditions and assumptions. Estimates are used when accounting for certain items such as useful lives of capital assets and impairment of long-lived assets.

c) Capital assets

The capital assets are recorded at cost. Amortization is provided annually at rates and methods over the estimated useful lives as follows, prorated for the number of months of ownership. The estimates of the useful lives of the assets are reviewed every year and adjusted on a prospective basis, if needed.

Equipment	20 %	Declining balance method
Computer equipment	30 %	Declining balance method
Computer software	100 %	Declining balance method

Impairment of capital assets is reviewed whenever events or changes in the circumstances indicate that the carrying value may not be recoverable. An impairment loss is recognized for the excess of the carrying value over the fair value of the asset, during the year the impairment occurred.

Note 2 FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, accounts receivable, and accounts payable. Unless otherwise noted, it is the opinion of management that the Association is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair value of the instruments approximates their carrying values, unless otherwise noted.

Note 3 ACCOUNTS RECEIVABLE AND PREPAIDS

	2021	2020	2019
Goods and Services Tax receivable	\$ 288	\$ 1,162	\$ 1,271
Prepaid expenses	<u>8,751</u>	<u>9,419</u>	<u>10,469</u>
	<u>\$ 9,039</u>	<u>\$ 10,581</u>	<u>\$ 11,740</u>

Note 4 CAPITAL ASSETS

	Cost	Accumulated Amortization	2021	Net Book Value 2020	2019
Equipment	\$ 71,505	\$ 57,437	\$ 14,068	\$ 17,586	\$ 21,981
Computer equipment	21,532	19,193	2,339	3,340	4,773
Computer software	<u>1,012</u>	<u>1,012</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 94,049</u>	<u>\$ 77,642</u>	<u>\$ 16,407</u>	<u>\$ 20,926</u>	<u>\$ 26,754</u>

Note 5 RELATED PARTY TRANSACTIONS

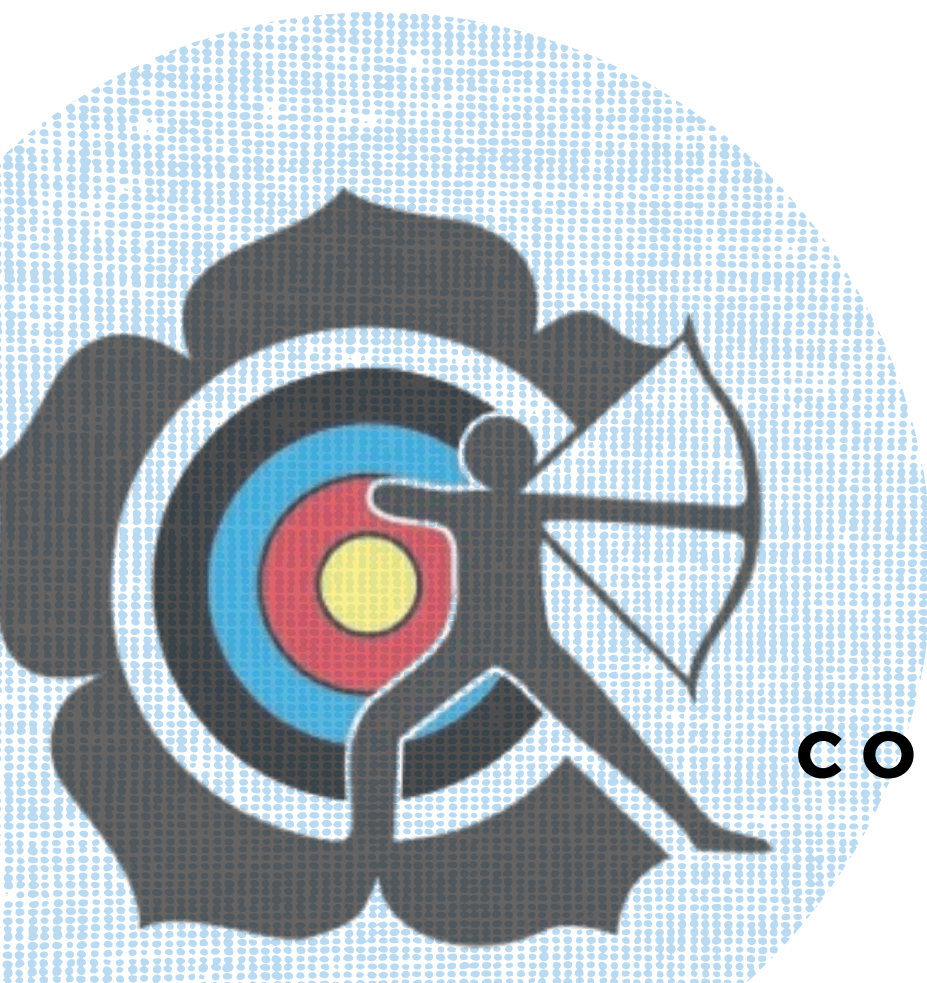
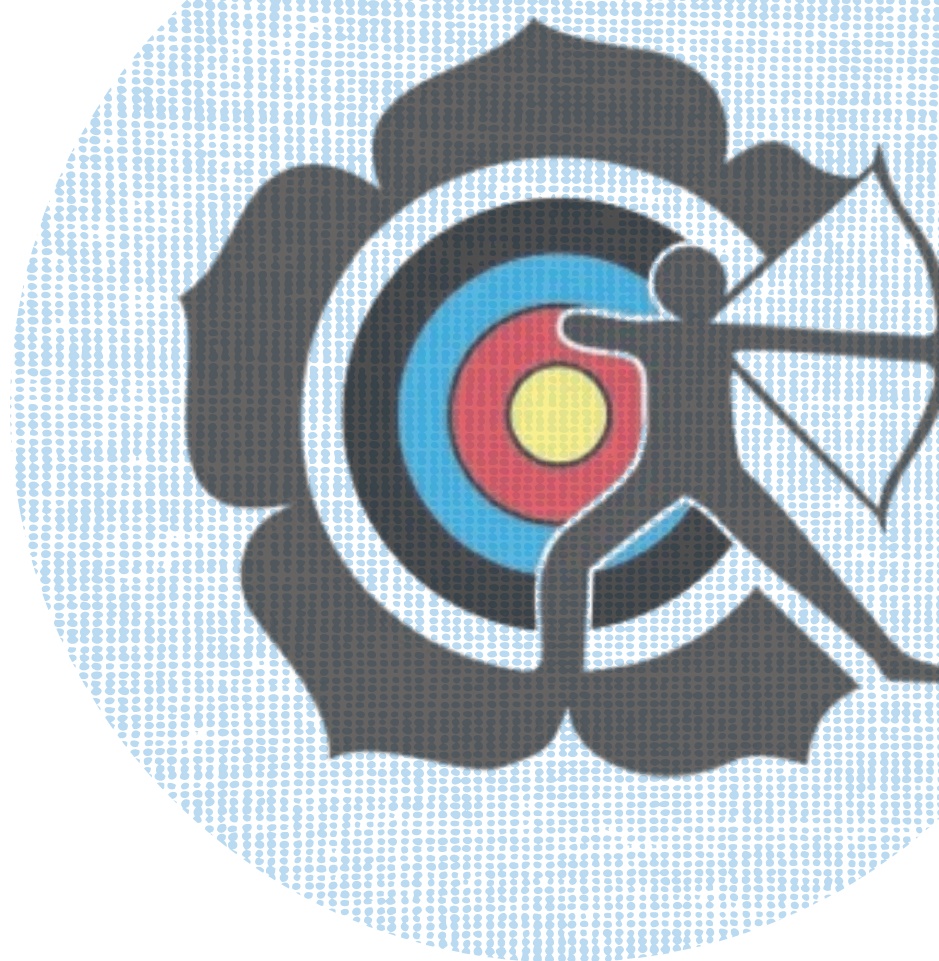
The Association paid the directors \$1,650 for services rendered (\$16,292 in 2020, \$18,191 in 2019). These amounts are included in honorariums and awards.

Note 6 INTERNALLY RESTRICTED RESERVES

Funds have been restricted internally by the Board of Directors to cover the salary of the Executive Director for one year should the position be dissolved. This reserve would allow for the continuation of the duties of this position until they are reallocated to volunteers. The total in this reserve is \$55,000.

Funds have been restricted internally by the Board of Directors for future tournament equipment expenditures. The total in this reserve is \$10,000.

**AGENDA
ITEM #5.3**



**REPORTS OF
THE
DIRECTORS
AND
COORDINATORS**

Report of the Executive Director

Word of the year for 2021: DYNAMIC

- (ADJ) – a process or system characterised by constant change, activity or progress
- (NOUN) – a force that stimulates change or progress within a system or project

2020 and 2021 have been fueled by constant change, sadly, not in an ideal way.

Our provincial championships were once again cancelled, as were many local, national and international events that we may have hoped to attend, all in the name of the COVID-19 pandemic. But it hasn't beaten us. We are still here. And although we have missed holding many archery events and programs, we have hopes and plans for the future—whatever that may bring.

In trying to navigate the COVID restrictions, I have attended more viaSport & PSO meetings than I would like to count, often more than one a week. These gatherings of amateur sport organizations in BC provided a wonderful dynamic where ideas and solutions were brainstormed on implementing government restrictions, offering (limited) sport programming, and effectively communicating pandemic-related guidelines to our clubs, members and participants. Although the current recommendations state that COVID-related safety plans are to pivot to Communicable Disease Prevention Plans, it would be wise to keep your current plans handy, as we still don't know what may happen with regard to restrictions in the Fall and Winter as archery returns to indoor venues.

Interpodia was introduced as a new third-party membership and event registration system, spearheaded by Archery Canada. After a few bumps, I believe the system is working well. I would recommend that all our affiliated clubs consider signing up with this system as it could alleviate the pressure on club volunteers and assist with tournament registrations.

Planning for the 2022 Greater Vernon BC Winter Games officially kicked off at the end of 2020. The Provincial Advisors for each sport and the Games staff have proceeded, knowing that these games will be “different”. Without a crystal ball to tell us what the world might look like in February 2022, the planning process can be characterized fluid, dynamic. This time, there will be no opening or closing ceremonies, no social events with other sports, and very little integration with non-archery participants. We are planning with caution and care, to ensure the safety of everyone involved, but still to provide the best event possible. BC Games continues to express their pleasure in working with BC Archery. As the Provincial Advisor, I'm looking forward to “the big sleepover” in February, and I hope that the participants are still able to have that event-of-a-lifetime experience. I would like to thank all coaches and officials for the countless, often thankless, hours they spend helping our young athletes to achieve their goals.

As you may know, BC Archery receives approximately 40% of its “normal” revenue through a government contribution agreement. (In the 2020-2021 fiscal year, including a grant received from the Federal government, this accounted for almost 62% of revenues). viaSport is the intermediary organization that manages sport funding from the provincial government to the provincial sport organizations (PSOs). And in order to maintain that funding, the government sets certain “priorities” as to how it gets spent. The greatest of these priorities, for the near-future, is around Safe Sport—adhering to the new BCUCC (BC Universal Code of Conduct) and delivering a quality sport experience. The provincial government created a [Pathways to Sport](#) strategic framework which is to guide the delivery and growth of sport participation in BC. It is expected that all funded organizations implement the

strategies laid out in this initiative. BC Archery will be working to create or revise policies and programming offered in order to comply with the recommendation in the framework.

I would like to end, as always, by giving thanks to all the volunteers out there. No matter the extent of your help—whether you help at your club by teaching kids to keep score, running a concession at your 3D, sitting on the Board of your local club, or sitting on a committee with BC Archery or Archery Canada—you are valuable, and you probably don't hear the words enough: *THANK YOU*

And if you feel that you have some experience that may benefit BC Archery and our members, you are a dynamic individual, and would like to join us as we implement advancements in our governance and programming, we welcome your assistance. We are in this together, and together we can be a stronger, better Society.

Respectfully submitted,
Sonia Schina

Membership statistics, as of July 31, 2021:

The new membership software does not compute the same data as I have provided in previous years. Hopefully, as we use the software more, we'll be able to collect comprehensive data.

Membership has dropped further due to COVID closures and cancellations. On average, 47% of the membership each year is "new" (53% are renewing members), but this year is different. Our membership is at 53% of pre-pandemic levels (average of 1375 members).

New: 218 (30%), Renew: 507 (70%). Total 725

Total			
Clubs	20		
Gender	M	F	
Master	191	62	253
Senior	115	66	181
Junior	15	17	32
<=Cadet	147	112	259
	468	257	725

Report of the President

Wow what a year!!

This year has been a challenge for me. I had never taken on any role with the BC Archery Association and suddenly I was the President. Thankfully BC Archery has an incredible group of people that fill our Executive Board as well as Committee Chairs, to say nothing of our amazing Executive Director that keeps us all on track. I appreciate all the support and mentoring that I have received in the last year.

I have had the opportunity to work with the Return to Play committee. This was the group of BC Archery members that was responsible for keeping us all safe while participating in our sport. It was wonderful to work with such resourceful, smart individuals that had great passion and ideas that allowed us to keep us shooting.

I was also involved in the Risk Management Planning committee. We took a very detailed look at all the risks to our organization and brainstormed ways to avoid, or lessen those.

I have assisted in writing grants that would enable us to build programming to strengthen our Women/Girls in Sport, ParaArchery and ASA programming.

I am excited that as we move into our next archery year we will be working on more ways to keep our sport strong with programming for Women and Girls, Para Archery, Leadership/Mentorship, Coaching, Officiating and so many other programming ideas that our BC Archery Executive are currently working towards. This year I hope to showcase a new, up-to-date JOP program guide that should help standardize our JOP program throughout the province.

This year we had many firsts, AGM via Zoom and Provincial Virtual Shoot, but we also had several disappointments as Provincial Shoots were cancelled and some clubs were forced to close. I am looking forward to this next year to be one of building memberships, creating new opportunities and new programming that will see our sport grow.

I am proud of all that our BC Archery Board of Directors has accomplished this year and I am excited to see new faces step up and join our team. If nothing else I have proved that you do not need experience or expertise to be part of this amazing team; you just need the willingness and patience to learn.

Respectfully submitted
Lora-Lee Murray

Report of the VP-Administration

As I predicted last year, this has been another challenging year for our organization and our sport. As VP-Administration for BC Archery, I continued to support the other directors in accomplishing their action items in our Strategic Plan for 2021, which was not easy given that much of our sport was shut down for the first half of the year, and our major championships cancelled again. However, our work continued and we were able to complete some important items in our Strat Plan as outlined in the various directors' reports, and we made some progress on other items. I also continued my work as Chair of our Risk Management Committee and oversaw the creation of our Risk Registry. I cannot thank the other directors and committee members enough for their help and contributions in creating our Risk Registry for BC Archery. We will continue to manage and add to this registry as we move forward, addressing and managing the organizational and financial risks inherent in our operations to continue to provide our stakeholders with the confidence in our program planning and delivery.

In addition to these primary actions, I have also begun development of a Club Handbook to assist those looking to start up new archery clubs in BC. While I have continued to research promotional opportunities for BC Archery, I have not made any significant progress on this item, and I would love it there were any of our members out there with advertising/promotional experience that would be willing to work with me on this task. I have also approached a couple of individuals with the idea of writing Athlete bio articles/profiles of some of our top BC athletes for publication, and while they were initially receptive, I have not received any commitments at this time. I have also continued to serve on the Coaching committee and helped with the development of our mentorship program.

Respectfully submitted,
David Sandquist

Report of the VP-Athlete Development

The Light at The End of The Tunnel!

In March 2020 we found ourselves in a Global Pandemic and life as we knew it changed in ways none of us could have imagined. At the beginning of the shutdown, I was hopeful the government restrictions were a short-term solution, and we would be back to the "new normal" by September 2020 if not the end of the year. Well, that did not happen. We are now more than halfway through 2021 and there is a growing light at the end of the tunnel. As restrictions are lifted and we resume a semblance of normality we can look forward to a resumption of the archery activities we enjoyed before the world came to a screeching halt. I am hopeful with new policies and procedures in place our athletes will be able to enjoy all the events at their disposal prior to 2020.

As Athlete Development VP since October 2020 there has been very little activity to report on. However, as a member of the executive with BC Archery I hope to fulfill the VP Athlete Development agenda as set in BC Archery's Strategic Plan to the best of my ability for the next 12 months.

Tammy Moyer

Report of the VP Technical

It is hard to believe that it has now been two years since I joined the British Columbia Archery Association as Vice President – Technical. It has had its challenges being that most of my tenure has been during Covid 19, thus very little in-person contact.

As a bit of a background, the Vice President – Technical oversees the programming and budgets of Coaching, Judging and Tournaments planning. The position oversees the Coach Chair, Curt Smecher, the Judge Chair, Rick Scammell as well as the budgets for Tournaments, Coach and Judge courses and costs associated to Championship Tournaments such as the BC Indoor, Outdoor and 3D Championships. Please see the reports of the [Coach Chair](#) and [Judge Chair](#) below.

Since the virtual Annual General Meeting on September 4, 2020, I have attended eight Executive Meetings, four Coach Committee Meetings, two Judge Committee Meetings and five Risk Registry Meetings.

Over the year, I have been working on the Strategic Plan keeping portions related to my portfolio updated, doing research on Safe Sport in preparation of messaging our BC Archery affiliated clubs as to what is available to them and the benefits of being a BC Archery member/affiliate. I am presently working on updating the BC Archery Hosting Manual to bring it in line with the Archery Canada Hosting Manual.

I have undertaken training to better understand my position as well as make myself a better archer and advocate for the Association:

- 2020-11-15 Instruction for Beginner Archers (workshop)
- 2020-11-22 NCCP Making Ethical Decisions
- 2020-12-07 Portfolio (Ins.Beg.)
- 2020-12-07 Coach Certification (Ins. Beg)
- 2021-01-17 Safe Sport Training – Decision Makers
- 2021-01-17 Safe Sport Training – Direct Athlete Contact
- 2021-01-17 Safe Sport Training – No Direct Athlete Contact
- 2021-01-17 NCCP Emergency Action Plan
- 2021-01-18 Respect in Sport
- 2021-03-09 NCCP Core Training for Learning Facilitators
- 2021-03-25 NCCP Core Training for Coach Evaluators
- 2021-08-12 Completed online portion of World Archery Americas Archery Instructor Course
- 2021-08-19 Virtual Training World Archery Americas Archery Instructor Course.

It has been a challenging year but as you can see have kept busy with learning and now coaching at the local Club Level.

Respectfully Submitted,
Stuart Murray

Report of the VP-3D and Bowhunting

With some Covid 19 restrictions being lifted, there were many communities/clubs hosting outdoor fun 3D shoots across the province attracting thousands of participants this summer. Unfortunately, our yearly BC 3D Championships were cancelled due to the Covid 19 pandemic.

The 2022 BC 3D Championships are to be hosted by Cranbrook. At these BC Championships, the eight-person BC Team and four alternates will be chosen using a handicapping system, to compete at the Prince Edward Island Canadian Championships. Cranbrook is also slated to host the Canadian Championships in 2023.

In 2019, 12 of 12 BC Team members made the podium in Saskatchewan. Of the 35 archers from BC, 21 (60%) made it to the podium. That is the best result we have ever had for the team and possibly for BC archers as a whole! We expect a similar percentage result for 2022 in PEI.

The choosing of the BC Team continues to evolve. With the majority of the team reaching the podium at each of the last five Canadian Championships, our choosing system is working well. However, I am still working to make it as fair as possible. Through education of the host clubs, instituting team alternates and the fact that the alternates have an equal chance to share in 50% of available team funding through their performance, the inevitable course inequities are felt less harshly. I continue to monitor and strive to improve the process.

No International Bowhunter Education Program (IBEP) courses were held this past year.

Respectfully Submitted,
Al Campsall

Report of the Athlete Representative

This past year has been very restricted with minimal events happening due to the pandemic. Although many events did not run this past year, I was still able to play a role in helping athletes prepare for competition during the pandemic. My role was more one-on-one giving tips and discussing my experience travelling to international competition and domestic training camps during the pandemic to those looking to qualify and compete at the international level.

On the other hand, I continued my role by attending board meetings to represent provincial athletes and aid the association in ensuring they are doing their best to help the athletes in these tough times.

Mariessa Pinto

Report of the JOP Chair

It has been a very quiet year because of Covid.

A few clubs had indoor shooting but it was difficult with all the restrictions in place to keep everyone safe. The outdoor program wasn't busy either.

I'm hoping and wishing that the upcoming indoor program will be able to start up without too many restrictions and we can get back to lots of achievements and tournaments for the JOP.

The JOP Manual needs a major update since this hasn't been done in a long time. Lots of changes, the wording etc. It is a work in progress and input would be welcome and looked at by the committee.

I'm looking forward to a busier year ahead,

Mary Ostermeier

Targeted Athlete Program Coordinator

In the absence of competition for more than a year, with the exception of 2020BC Winter Games which squeaked in just before the COVID shutdown, we extended the inclusion time of benchmark required scores from 12months to 24months at the suggestion of Pacific Sport. The 2021 cycle included recurve and compound and we are currently working with Pacific Sport to include the introduction of barebow benchmarks, following the 2019 inclusion of Barebow at the target archery world level.

The list of athletes and their coaches is posted on the BC Archery website under the 2021 cycle, and includes our 4 National Sport Organization (NSO) carded athletes (GO BC!). This year we were proud to target 2 athletes meeting the Canadian Dev Level, 2 athletes at the Provincial Development Level 1 and 4 athletes meeting the Provincial Development Level 2 criteria.

It is important for athletes to take advantage of the programs available to them and for coaches to be aware of those opportunities. As part of the TAP, Pacific Sport/CSI offers Medical resources, grants and bursaries, Sport Performance Speaker Series, and other athlete resources to develop our athletes mentally, nutritionally and provide access to resources to assist with promoting and fundraising. Additionally, the TAP Program offers a community partnership between local restaurants/grocery stores that can provide affordable options for healthy eating (Discounted products/services). Pacific Sport also offers the IGNITE Athlete Development program for a high-performance training environment. Sports are assessed for their eligibility to receive viaSport Excellence funding based on uptake of programs like these and the conversion rates of athletes moving through the developmental levels.

Linda Price

Report of the Coaching Chair

Overview

COVID severely limited our ability to deliver any coaching programs this year. We did manage to offer 1 in-person IB workshop, and the first Virtual workshop offered in Canada. Completion of certification continues to be a problem, and having the archery programs shut down makes completing the portfolios even more difficult.

Mentorship Program

A new Coach Mentorship Program has been defined, but due to COVID, there has only been 1 small opportunity to try it out.

Coaching Training

Instructor of Beginner Archers:

- 2020-11-15 Lower Mainland, 5 people
- 2020-11-15 Oliver
- 2021-08-22 Prince George
- 2021-Fall Vernon

Instructor of Intermediate Archers

- 2021-08 29 Victoria

Respectfully,
Curt Smecher

Report of the Judge Chair

Officiating Committee

- Met twice so far in 2021.
- The Judge certification process is now described in detail in a “Judge Certification Process Flow chart”
- The Judge and Judge Candidate Status is update based on interviews, review of documents (including emails) and knowledge of committee and other members.
- Completed and approved BC Archery Provincial Judge Reaccreditation guidelines.
- Completed and approved BC Archery Judges course Modules content.
- Reviewed the changes to rules for 2019 and 2020 by AC and WA. Will be issued in the “Covid-19 – resumption of regular activities”
- Completed and approved the first Judge specific Newsletter (Red Shirt Journal) issued the in July. The Intent is to issue 2 to 4 times per year.

AC Range Safety Officer (RSO) Manual

AC will be issuing a revised RSO manual this year. I was asked to review and made recommendations. I found the document to be well laid out and information pertinent. It is the

intention of AC to require a potential Provincial Judge Candidate to have RSO designation before being accepted to attend workshops etc.

AC National Standardization of the Provincial Judge Certification Program

I represented BC Archery in Archery Canada conference call of February 3, 2021. Each Province and the Yukon were represented. There was a positive consensus to nationalizing the provincial judging program. AC has added Appendix 4 to Rule Book One 2021 version titled "Organisation and Procedure for the Judges Committee" which in turn lays out requirement for Provincial Judge training and accreditation.

On June 23, 2021 the Board approved our commitment to the AC National Standardization of the Provincial Judge Certification Program.

I have proposed to AC a process, similar to that for NCCP coach training, for Judges and Judge Learning facilitators using NCCP standards where appropriate. This would include but not limited to; 1) workshop training (in person or virtual), 2) use a workbook/ reference material process similar to coaching, 3) workshop evaluation by LF using workbook, presentations and case studies and on-line exam, 4) practical training and 5) evaluation and certification.

The first edition of the Red Shirt Journal was sent to individuals who were identified as Judges in the recent past, for a total of 47. The general terms for Provincial Judge Certification: Maintenance, Renewal & Reaccreditation Process and BC Archery's commitment to the AC National Standardization of the Provincial Judge Certification Program was reviewed. At the end of the newsletter the question was asked, "Do you wish to continue to be recognized as a certified Provincial Judge?". The individual was directed to a virtual form to answer the question. The purpose was to ensure we are directing out efforts to the appropriate individuals and their accreditation.

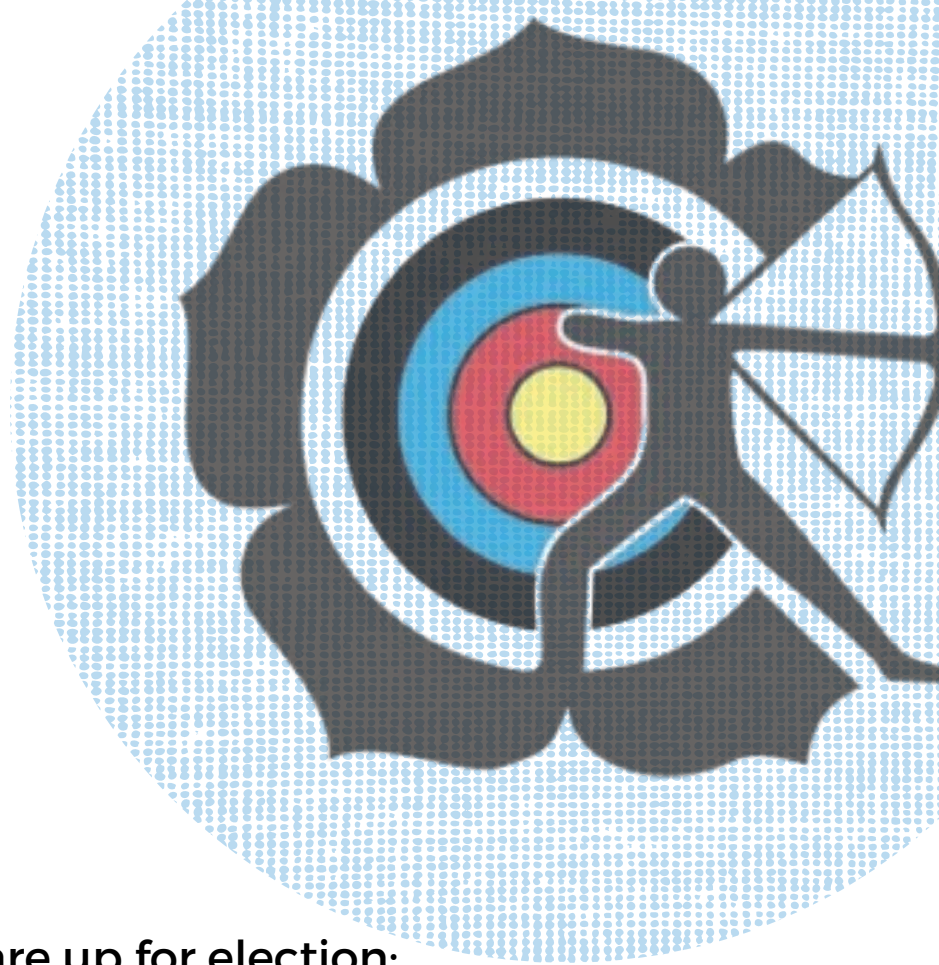
Objectives for 2022

1. Create reference materials, workbooks and presentation materials for workshops aligning with AC requirements.
2. Develop, implement and track a process for Judges to attend Championships and other events as part of their renewal requirements.
3. Complete the certification of current Judge Candidates.

It is my intention to carry on as the Judge Chairperson for 2021/2022. I will resign from the Judge Chairperson at the 2022 AGM.

Respectfully submitted,
Rick Scammell

AGENDA ITEM #6 POSITIONS UP FOR ELECTION



The following positions are up for election:

- VP-Administration
- VP-Finance
- VP-Technical
- Director at Large (1 year remaining)
- Athlete Representative (1 year term)

All are 2-year terms unless otherwise noted.

One position requires confirmation of appointment:

- VP-Athlete Development (1 year remaining)
- (this position was appointed in 2020. Per Bylaw 29 the position must be elected at this AGM, therefore anyone can submit their name for nomination. If no nominations are received, the appointment stands)

Position Descriptions can be found on our website.

Other vacancies to be filled (not elected):

- 55+ Games Coordinator



I, _____, BC Archery member # _____

Nominate _____, * BC Archery member # _____

For the position of _____.

Date: _____ Signature: _____

I, _____, accept the nomination.**

Date: _____ Signature: _____

* Please include a photo of the nominee and a few points/sentences as to why the nominee is a good fit and the best candidate for the position

** If elected, the nominee will be required to sign a Consent to Act as Director. See details below. Please do not accept the nomination if you are unable to fulfil the legal qualifications

SOCIETIES ACT (BRITISH COLUMBIA)

Persons qualified to be directors

44 (1) A person is qualified to be a director of a society only if the person is an individual who is at least 18 years of age.

(2) Despite subsection (1), an individual who is 16 or 17 years of age is qualified to be a director of a society if provided for in the regulations.

(3) Despite subsections (1) and (2), an individual is not qualified to be a director of a society if the individual is

(a) found by any court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,

(b) an undischarged bankrupt, or

(c) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud, unless

(i) the court orders otherwise,

(ii) 5 years have elapsed since the last to occur of

(A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,

(B) the imposition of a fine,

(C) the conclusion of the term of any imprisonment, and

(D) the conclusion of the term of any probation imposed, or

(iii) a pardon was granted or issued, or a record suspension was ordered, under the *Criminal Records Act* (Canada) and the pardon or record suspension, as the case may be, has not been revoked or ceased to have effect.