

# 2017 Annual General Meeting



BC ARCHERY ASSOCIATION





# **British Columbia Archery Association**



NOTICE OF ANNUAL GENERAL MEETING  
To be held September 1, 2017 at 8pm  
Cowichan Bowmen, 3044 Doupe Road, Duncan

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## **AGENDA**

1. Call to Order
2. Confirmation of Quorum and Voting Rules
3. Adoption of Agenda
4. Approval of Minutes of 2016 AGM
5. Reports from Board and Chairs
  - 5.1 Treasurer's report and Financial Statements
  - 5.2 Appointment of Auditor for 2018
  - 5.3 All other VPs and Chairs
6. Elections
  - 6.1 Appointment of scrutineers
  - 6.2 Elections
    - 6.2.1 VP-Administration
    - 6.2.2 VP-Finance
    - 6.2.3 VP-Technical
    - 6.2.4 Athlete Representative (1-year term)
  - 6.3 Destruction of Ballots
7. New Business / Good of the Society / Announcements
8. Next Meeting – August 31, 2018 (location to be determined)
9. Adjourn





# British Columbia Archery Association



## MINUTES OF ANNUAL GENERAL MEETING September 2, 2016 at 7pm Hardcore Archery Center, 1771 Cooper Road, Kelowna

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1. Call to Order, 7:07pm
2. Confirmation of Quorum and Voting Rules
  - one member under voting age, one non-member in attendance
  - see attached list of attendees
3. Adoption of Agenda
  - Motion:* to adopt agenda as presented
  - Moved:* Dale Chapplow
  - Second:* Dave Sandquist
  - Vote:* none opposed
  - Passed*
4. Approval of Minutes of 2015 AGM
  - Motion:* to approve minutes
  - Moved:* Mary Wills
  - Second:* Mary Ostermeier
  - Vote:* none opposed
  - Passed*
5. Reports from Board and Chairs
  - 5.1 Treasurer's report and Financial Statements
    - Motion:* to accept Treasurer's report into record
    - Moved:* Garry Hornsberger
    - Second:* Don Williams
    - Vote:* none opposed
    - Passed*
  - 5.2 Appointment of Auditor for 2017
    - Raeleen recommends that we continue service with Terry at Kemp Harvey Craig
    - Motion:* to reappoint Kemp Harvey Craig Inc as auditors for next year
    - Moved:* Raeleen Campsall
    - Second:* Linda Price
    - Vote:* none opposed
    - Passed*
  - 5.3 All other VPs and Chairs
    - (All reports were printed in the AGM package)
    - Questions from the floor:
      - Dale Chapplow concerned with untimely communication regarding programs, specifically the TOP program and camps. Ron explains that information is being shared in the newsletter and on Facebook as timely as we receive it.
    - a) Coaching Chair: added that a grant was received for hosting a coaching/training clinic in Prince George. Garry added that it was a legacy grant from CWG.
    - b) VP-Admin: sponsor letters are being issued and there is a good response from several sponsors of the BC Championships, also going to contact media through the winter to encourage promotion of our sport

- c) Director-at-Large: Americas Masters Games was well received by the IMGA and the AMG committee, comments received that we presented a very professional venue. Rick thanked everyone who volunteered their time to help.

6. Notice of Resolution

To revise bylaws to remove the position of Secretary and replace with position of VP-Athlete Development. Proposed resolution was circulated with notice of AGM in August. Referred to proposed Organization Chart.

*Motion:* to accept proposed Special Resolutions

*Moved:* Darcy Falk

*Second:* Al Wills

*Vote:* unanimous vote in favour (none opposed)

*Passed*

7. Elections

7.1 Appointment of scrutineers: Raeleen Campsall & Mary Ostermeier

7.2 Elections

7.2.1 President: Ron Ostermeier by acclamation

7.2.2 VP-Administration (for one remaining year of term): Susan Lemke by acclamation

7.2.3 VP-3D & Bowhunting: Al Campsall by acclamation

7.2.4 VP-Athlete Development:

Linda Price nominated by Dianne Land, Linda accepts the nomination, and Linda Price appointed by acclamation

7.2.5 Director-at-Large: Rick Scammell by acclamation

7.2.6 Athlete Representative

Three nominations: Bryan Harper, Carlina Oddy, Mariessa Pinto  
Vote held by ballot: Bryan Harper elected by majority vote

7.3 Destruction of Ballots

*Motion:* to destroy ballots

*Moved:* Mary Ostermeier

*Second:* Mary Wills

*Vote:* none opposed

*Passed*

8. New Business

- a) Request made to consider changing the date for the 3D Provincials. Al Campsall responded that it's been tried in the past to have it in July and we've had poor turnout. Also need to consider timing for National Team selection.
- b) BC Outdoors – request to move it off hunting season. Response: tried in the past and it makes no difference to participation numbers. Prior meetings have requested it to be on the long weekend so that it's easy to schedule vacation. Other provinces have it early in the summer to make team selections.
- c) BC Outdoors – request to remove the 1200-round and replace it with a more relevant tournament. Response: the 1200-round is preferred by recreational shooters (because of the large (122cm) target), yet the high performance archers would like something that is more relevant. There is opportunity to blend the two preferences, like this year having a 1200 and a 720. Suggestion made to survey the members to find out what they would want and what they would participate in. The Provincials is supposed to be geared to the membership, not only to high performance athletes. Request made that an email be sent to the VP-Admin, President & Executive Director stating the reasons why they would like the tournament format changed, thus allowing a conversation to start at the board level.

9. Good of the Society / Announcements
  - a) Looking for a volunteer in the Kamloops area to be the local contact for the 2018 BC Winter Games.
10. Next Meeting – September 1, 2017 (location to be determined)
11. Adjourn
 

*Motion:* to adjourn  
*Moved:* Dianne Land  
*Second:* Al Wills  
 Meeting adjourned, 8:02pm

Attendance List: Name	Club affiliation
Garry Hornsberger	Silvertip Archers
William Duff	Hardcore Archery
Mary Ostermeier	South Okanagan Sportsmens Assoc.
David Sandquist	HD Stafford Archery Club
Maxwell Sandquist	HD Stafford Archery Club
Don Williams	Armstrong & District Fish & Game
Angela Foley	Semiahmoo Fish & Game
Elissa Foley	Semiahmoo Fish & Game
Mariessa Pinto	Starr Archery
Ed Ford	South Okanagan Sportsmens Assoc.
Linda Price	Starr Archery
Darcy Falk	Maple Ridge Archery Club
Dale Chappow	Quesnel River Archers
Ron Kelbert	Kelowna & District Fish & Game
Mary Wills	Victoria Bowmen
Al Wills	Victoria Bowmen
Emma Chylinski	North Shore Archers
Donna Myketa	North Shore Archers
Rick Scammell	Maple Ridge Archery Club / BCAA
Susan Lemke	Starr Archery Club / BCAA
Raeleen Campsall	Cariboo Archers / BCAA
Al Campsall	Cariboo Archers / BCAA
Dianne Land	Kelowna & Dist Fish & Game / BCAA
Ron Ostermeier	SOSA / BCAA
Emma Hughes	BCAA
Sonia Schina	Maple Ridge Archery Club / BCAA

Total of 26 in attendance





## **Report of the President**

With the help and support of our Board we have moved forward in organizing structural items and policies with the majority of work being done by our Executive Director. Please look at our new web page and familiarize yourself with how we do business and the direction that we are moving to improve our Association.

We continue to offer Coaching and Officials clinics to our member clubs. If the club is an “all in” club and has 50+ BC Archery members, the clinic is offered to their club members for free—the \$90 participant fee is waived.

We are still doing a lot of hands on work with our First Nations members in the form of coaching clinics and provincial skills clinics. Our certified coaches are working with these groups to enhance their skills in this sport; a core sport for the indigenous people.

We continue to face challenges with the required government reporting but so far the Executive Director has been doing an excellent job with deadlines and submission of information.

We will again be participating in the Canada Winter Games, next in 2019 in Red Deer, Alberta. There are plans to start developing a larger team base that our coaches can help train, however we face a geographical problem in that we are working with athletes living in a large province. To help with the issue of distance and access to higher-level coaches, we are ensuring that those coaches have adequate equipment that can be used to remotely and directly assist those archers that want to join our higher performance teams. If you are working with a certified coach, your coach can work with our higher-level coaches by submitting video for analysis and other assistance. If you are training but don't have a coach that can help, we may still be able to help you.

Our coaching program is growing and we need people that are willing to share their knowledge and are willing to learn and grow. Our Competition Development coaches are growing in numbers with several members working towards a certification of Master Coach Developer. This will greatly assist our programs.

We require that all member clubs have a certified Coach and certified Judges, so please step up and get involved.

The BC Winter Games are happening again in February 2018 in Kamloops. Each zone requires a certified Instructional Intermediate coach (or old Level 2 **with Making Ethical Decisions Certification**) that lives in that zone. You can live in one zone and coach for a different zone, but this requires an exemption to be filed in advance. There was a change in zones a few years' back, so be sure that you are applying for the correct zone. If you are interested in being the Head Coach for your zone for the BCWG Team, please let us know asap. Watch the website and newsletter for more information.

## **Report of the Coaching Chair**

As my true passion is the running of our coaching program I have now become a more active member of the Canadian Coaching Committee with Archery Canada. Part of those duties include checking coaching levels and assisting with record corrections and skills updates. If you are currently a **certified** coach under the “old” system, and would like to convert your certification to the new NCCP system, you would be required to take Making Ethical Decisions (MED). To assist you in your conversion, you may attend one of the new Instructional Beginners courses for free. In this course, we cover Making Ethical Decisions (MED) -- a course that everyone needs in order to be a certified coach or to attend as a chaperone at BC Winter Games. Please note there is no way of updating your old records as that system is no longer available. For instance, if you took a technical clinic years ago and did not do the theory

weekend afterwards, your records will not say certified. You would need to take the new course in order to obtain certification.

If you would like to check on your own records, or create a coaching profile and obtain an NCCP number, go to <https://nccp.coach.ca/Account/Login?ReturnUrl=%2f> If you were a certified coach in the old system, your records will now show the old records as well as the transferred ones to the new system; however, in the new system you are only listed as “trained” at the new level. To be certified you need to take and pass the online portion of MED and maybe update some other things. I can help you determine how to move forward with that.

#### Criminal Records and Vulnerable sector checks (CRC)

Coaching is a terrific way to give back to the sport and to learn new things that can help you become a better archer. Please remember that all volunteers will need to keep their Criminal Records and Vulnerable Sector Checks current. This is a club level responsibility and BC Archery can supply the required letter. The Checks can be applied for online.

**Go to <https://justice.gov.bc.ca/eCRC/home.htm> and use ACCESS CODE GFBX8JVGVP**

Using this link, the report will come to me as the current president for the BCAA. If you require a fingerprint check, then you will require a letter from us. Fingerprinting now is done by electronic means in most major cities; if you live in that city it has been free, but if not, and there is a fee charged, you will be responsible to cover that fee. The need for fingerprinting happens when someone born on the same date as you has a criminal record, I have been told that these fingerprints are not kept on file so you will have to go through this process every time you have a Check done.

The Rule of Two is now very important in the coaching world. This means that as a coach you should not be alone with any minor you are coaching. Protect the minor and protect yourself by making every effort to not be alone with them: have another coach or a parent with you to avoid this situation. More information on Rule of Two can be found on the Coach.ca website.

Thanks for reading this report  
Yours in Archery

Ron Ostermeier

## **Report of the VP-Administration**

Worked on updating the Strategic Plan, in association with the Executive Director and the board members some items have been brought up to date, however I still have much work on added items that require back ground work.

Parts of the Strategic plan that I have mainly focused on are the Job description of Provincial Coach, and the Mentoring rational.

The Mentoring rationale is almost completed and has been connected to the BC Games rotation, including mentors training and formal intake sessions.

I had the opportunity to attend a viaSport session on administration, and inclusion in sport and coaching.

Also attended a Min Coach Standards webinar with CAC and viaSport to hear the new mandates regarding the direction of coaching requirements and attempts to increase coach certification.

Also recently a participation survey was distributed regarding the Provincial Outdoor championships format and I am presently reviewing to supply the board and executive directors with possible opportunities.

Respectfully submitted

Susan Lemke

## **Report of the VP-Athlete Development**

### **Various programs paid out approx. \$58,000 directly to athletes.**

#### **High Performance Funding**

This funding year we processed 21 athlete funding applications, 9 Recurve, 6 Compound and 6 3-D. An additional 9 Compound athletes received funding support for their Archery Canada Gold and Red squad ranking achievements. A total of \$34,385 was paid out directly to athletes to support their high performance achievements. Athletes also received additional funding within the 3-D and Target National Team Programs for 2016 totalling an additional \$24,000.

#### **BC Winter Games 2018 Kamloops**

We have been in full planning mode for the 2018 BC Winter Games in Kamloops. The age category was defined as Cadet 15-17 by December 31 of the competition year to be in line with Archery Canada age categories and the LTAD (Long Term Athlete Development.) Fall try out competitions for the Zone teams will be posted on the BCAA website.

#### **Canada Winter Games 2019 Red Deer**

The applications for Head Coach are currently being accepted. Once the Head Coach position is filled, the information for athlete selection will be posted.

#### **The Targeted Athlete Program (TAP) -Canadian Sport Institute/Pacific Sport**

Archery nominated 20 athletes, male and female, recurve and compound for their achievements in the 2016 year. For the 2016 year we implemented an application and agreement form as part of the targeted athlete program and this provided a significantly better uptake of athletes who registered with Pacific Sport after receiving their nomination letters. Sports are assessed for their eligibility to receive Excellence in sport funding based on uptake of these programs and the conversion rates of athletes moving through the developmental levels. Once again Pacific Sport has requested a revision to our nomination requirements with a clear benchmarking level which we have responded to. The updated requirements have been submitted (July) and we are awaiting the approval from Pacific Sport. The new requirements will be published and announced in a BCAA Newsletter.

The Pacific Sport program offers an educational on line webinar program to develop our athletes mentally, nutritionally and access to resources to assist with promoting yourself. There is also free access to participating gyms and discount coupons available for performance attire.

#### **Target Objective Performance (TOP)**

Archery Canada's Target Objective Performance (TOP) program has struggled with advanced scheduling. They will be looking at setting out a Fall schedule for a year in advance to allow better attendance. This program is to identify athletes early on in the Olympic/World competitive cycles to provide technical and developmental support to athletes and their local level coaches. This program does not provide financial support to athletes. If you have questions about the TOP program please contact me.

## **Athlete Development/ High Performance Program**

As part of our goal to receive Excellence Funding from viaSport, we are continuing to develop a better system to identify and monitor our athletes through the long term athlete development (LTAD). This includes a clear pathway of how BC competitions and other developmental clinics are offered and how that ties into Archery Canada's LTAD and Canada's Sport for Life (CS4L). The pathway documentation developed over this past year has been posted on our BCAA website. We partnered with Pacific Sport to develop a 3-5 year age suitable strength and conditioning program which ties into Archery Canada's new physical requirements of the carding program and this has recently been posted on our BC archery website along with a training plan tool.

### **JOP Mary Ostermeier**

Refer to separate report

### **BC Performance Program Rick Scammell**

Refer to separate report

### **Para-Archery Susan Lemke**

Refer to separate report

Respectfully submitted

**Linda Price**

NCCP1136910

Competition-Development

BC Archery Athlete Development VP and TOP Agent for BC

[athlete-dev@archeryassociation.bc.ca](mailto:athlete-dev@archeryassociation.bc.ca)

## **Report of the VP-3D & Bowhunting**

3D archery continues to be very popular with BC archers. With over 100 summer (April to September) outdoor 3D shoots hosted across the province and numerous indoor shoots in the winter, choices abound. Generally, a 3D shoot attracts from 80 to 200 shooters. In general, individual clubs roughly follow Archery Canada rules; with some significant exceptions. Very few archers contacted me regarding the 'Known 50' category, but for those who did, I relayed your opinions to the Archery Canada 3D committee at our annual meeting in Quebec. In Nova Scotia, in 2018, the Canadian Championships will feature a 'Known 50' category as a trial.

This year, Lac La Biche, Alberta hosted the Canadian Indoor 3D Championships on the April 14-17 weekend. They spared no effort and the championships were very well run and well attended. Of the 270 competitors, many BC athletes reached the podium. We boasted 5 Gold, 3 Silver and 3 Bronze medals.

The 2017 BC 3D Championships were held in Prince George on the June 24/25 weekend. 125 athletes attended and were quite happy with the efforts of the organizers. The courses were challenging with a good mix of terrain, shot distances and animal variety. The organizers dealt with any and all 'glitches' promptly and respectfully. Well done, Silvertip Archers. It became obvious that with so many archery clubs using their own rules, numerous people attended the championships with limited understanding of the Archery Canada rules. Additionally, many people did not know what category they were shooting in. This was quite a concern for the organizers. I have already begun plans to help with this for the 2018 Championships.

At the BC Championships, the eight person BC Team and four alternates were chosen using a handicapping system. These athletes shared in the \$12,000 from the BC Archery Association. Half of the money went to the BC Team and the other half was split among those team members and alternates who reached the podium in Amos, Quebec. In total, 22 athletes applied for the BC Team. At the Canadian Championships, the team and alternates won 7 medals out of a possible 12 (5 Gold and 2 Silver) under very challenging weather, terrain and organizational situations.

Again, there have been some people unhappy with the fact that 5/8 of the BC team (and 6/12 of the team including alternates) shot from the white stakes. This type of apparent inequity has been an ongoing concern which I have been diligently trying to rectify—with marginal success. Through education of the host clubs, instituting team alternates and the fact that the alternates have an equal chance to share in 50% of the money through their performances, the course inequities are felt less harshly. I will continue to strive for equity among shooting stakes. It is important to note that every Team BC athlete (who shoots from the white stake) won a medal in Quebec! We are a 'hot bed' of traditional archery talent here in BC.

There were no International Bowhunting Education Program (IBEP) courses completed in the last 12 months.

Respectfully submitted,

Al Campsall

## **Report of the Director-at-Large**

Two projects were undertaken and in progress this year: procure free standing supports for the netting and solicitation for clubs to host the 2020 Canadian Championships.

A request from P.E.I. was made to Archery Canada to host the Canadian Championships. P.E.I. is new to the rotation and Archery Canada President, Al Wills, has asked BC Archery if BC would be open to host the Nationals in 2021 instead of the 2020. After polling the Board of Directors and circulating an email to all the Clubs, it was determined that the best course of action would be to allow PEI the opportunity to host in 2020. Those Clubs that responded welcomed the additional time to plan their bids to host the events in 2021. At the AC AGM in Brossard, QC, both the presidents of Archery Canada and PEI thanked BC for our graciousness and consideration in accepting the request, and look forward to the 2021 Nationals in British Columbia

Maple Ridge Archery Club hosted the 2017 Canada Cup at the Selvey field. There were 81 competitors from as far away as Quebec. This was the largest Canada Cup to date and from all reports it was well presented and well run. The Canada Cup is one of Archery Canada's signature events and will come back to Maple Ridge, BC in 2019.

Since my last report, Tournament Trailer #2 was rented to the BC 55+ Games for the event at the Port Coquitlam Hunting and Fishing Club (Burke Mountain) in September and to the Maple Ridge Archery Club for the 2017 Canada Cup in May. A new trailer rental cost structure was developed and will be posted to the website shortly. The tournament trailers are available to rent to our member clubs.

Each September KidSport, along with Ritchie Bros, hosts a major fundraiser in the Lower Mainland called the Corporate Kids Challenge. The event is like an adult sports day with different event stations and annual themes. Monies are raised through team registration fees (corporate team-building exercises) and silent auctions. KidSport is affiliated with SportBC, and they ask for help from the PSOs to host an activity at the event. BC Archery, with the direct help of Maple Ridge Archery Club, has been a part of this fundraiser for the past two years, and will be attending again next weekend. This event has raised over \$1M since its inception in 2010, with funds going back to the local communities to assist families and kids with the cost of playing sports. More information about KidSport can be found on our JOP webpage.

## **Performance Team Coordinator**

This year 16 individuals signed up for the performance program, of which 10 were selected to represent BC as the "Team" at the Canadian Target Championships. \$12,000 was distributed to these individuals following the policy located on our web site. The team members brought home 2 Gold, 1 Silver and 2 Bronze medals.

## **Senior Games Chairperson**

The 2016 55+ Games were held in Coquitlam at the Port Coquitlam Rod and Gun Club. James Nelson and his crew put on a good show. The 3D was held in "the bush" instead of on a flat field and was well received. The attendance was 36 athletes, which continues to be the norm of 35 to 45 participants. Medals are awarded based on total aggregate score of 3D, 900 and Field.

This archery event of Vernon games will be held in Armstrong. This year there are 55 participants registered, up considerably from previous years. Once again the 3D will be held in the "bush" instead of the flat field.

Respectfully submitted,  
Rick Scammell

**Report of the VP-Technical**

Not available at time of printing

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**Report of the Athlete Representative**

No report submitted



## Report of the Executive Director

This past year has been very productive. I have attended several meetings with SportBC and viaSport which has increased our presence in the sport community. The viaSport reporting, which is required to maintain our government funding, is being submitted ahead of deadlines and with complete and accurate information. Our Board meetings run off a collaborative agenda and, in my opinion, are more effective than ever at taking care of business.

The system of processing memberships includes updating the national database. Every member can check their own profile and scores by visiting [can.service.ianseo.net](http://can.service.ianseo.net). If you provided an email address when you joined/renewed your BC Archery membership, then that is the email required to login to the Archery Canada database. Joining or renewing with BC Archery has been made easier: complete an online form and submit a payment through PayPal. 23% of our current members took advantage of this option. The mail-in option still exists for those that are unsure of entering their information on the internet.

Our new and improved website was launched in April. I hope that you will find it easy to navigate and to find the information you are looking for. I will post updates to both the website and to Facebook as we get new information. Please be sure to visit the website regularly—the home page shows the last 6 page updates to make it easy to stay informed of changes. The newsletter is sent out monthly with short, “to the point” articles to let you know what’s happening in the association. If you have a news item you wish to share, please contact me so that I can post it on our sites. Our Facebook page will always have our Championship events highlighted, and we try to keep the information flowing by sharing posts from relevant sites. If you have a photo or post you wish to share with the members, that is related to a BC Archery activity, please be sure to tag us in your post: @BCAA.Archery

Membership statistics, 2017:

<b>Zone</b>	<b>1</b>		<b>2</b>		<b>3</b>		<b>4</b>		<b>5</b>		<b>6</b>		<b>7</b>		<b>8</b>		<b>Total</b>		<b>Grand Total</b>
<b>Clubs</b>	2		7		8		3		8		5		3		3				39
<b>Gender</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	<b>M</b>	<b>F</b>	
<b>Master</b>	9	2	29	12	23	13	20	9	24	9	68	24	14	8	50	15	237	92	329
<b>Senior</b>	8	8	20	14	31	18	26	11	31	17	66	32	17	22	48	41	247	163	410
<b>Junior</b>	4	1	4	2	3	4	10	4	3	2	2	2	3	0	11	7	40	22	62
<b>&lt;=Cadet</b>	19	18	36	28	52	30	47	42	33	23	21	19	20	11	127	76	355	247	602
	40	29	89	56	109	65	103	66	91	51	157	77	54	41	236	139	879	524	
	69		145		174		169		142		234		95		375		1403		
<b>Certified Judges</b>	0	2	4	4	1	3	3	2	2	0	4	3	0	0	6	4	20	18	38
<b>Judge Candidates</b>	0	2	2	0	0	0	2	0	3	2	5	0	1	0	6	1	19	5	24
<b>Certified Coaches</b>	1	2	9	3	3	6	6	3	8	3	11	2	1	1	9	3	48	23	71
<b>Coaches in Training</b>	4	0	12	5	4	2	7	1	3	3	6	2	17	13	6	6	59	32	91

Records (for non-JOP Championships):

The 2016 BC Indoors consisted of a Canadian-1200-round and a World Archery 720-round. 6 records were set for the 1200-round: 1 by a woman, 5 by men and 20 records were set for the 720-round: 8 by women, 12 by men. The 2017 BC Indoors consisted of 2 World Archery registered 18m rounds, shot over 2 days. 21 records were set on Easter weekend: 11 by women, 10 by men.

Meetings:

One of my intentions when taking on this position was to ensure that Archery is represented at meetings for our funders. I've attended more meetings this year with viaSport, SportBC, BC Games, and various other affiliated organizations. Ensuring our presence and visibility is important to ensuring we are not forgotten or overlooked for new opportunities (and potentially new funding). I will continue to attend as many relevant meetings and gatherings as possible to let the sport community know that we exist, we are growing, and that they need to pay attention to all the good things that are being developed by and through our Association.

I am really enjoying my position as the Executive Director. Each week, each task brings new people and new challenges. The Board has some great ideas and enthusiasm about how to carry the association into the future. However we need many volunteers to ensure the continuity and growth of archery in the Province. I welcome your input and ideas and hope you will consider donating a few hours of your time. Share your knowledge, your skill, and your passion. *A candle loses nothing by lighting another candle.*

Sonia Schina

## **Report of the JOP Chair**

It has been a busy year again but I don't mind.

I will start by thanking all the JOP Coordinator for their help in making sure the JOP is a success for our youth. I couldn't do it without you.

Over the past year I have handed out a total of 172 Indoor plates with the Yeoman sticker as well as 37 for Outdoor with the 15m sticker. Besides that I did 1147 indoor certificates, 118 outdoor certificates and 51 for the outdoor 3D. I'm sure glad I can do them on the computer!

The JOP tournaments were well attended although it would be nice to see more participants.

Talking about tournaments it is that time of the year where we are looking for venues for the JOP Indoor and Outdoor. If you and your club is interested in hosting either or both of these then please fill out a tournament bid form and send it to myself as well as Sonia. It would be nice to get these sooner rather than later so we can start advertising.

With the help from Linda we have upgraded the JOP Outdoor program to now include the 720 round instead of the FITA (1440).

I have been looking at the cost of the Junior Program and would like to suggest a special fee for those in the JOP. The program is a major expense for the Archery Association and besides the income from the membership there is no other cost to the youth in the program. The award plates alone are about \$20 and that is not including the stickers, certificates and mailing costs on a weekly basis.

I am proposing a fee of \$5 per year for each youth that joins the JOP. I think that is more than reasonable for what they get out of the program.

The program is a big success in our province and I myself am looking forward to staying in the position of JOP Chair for another year.

If any club is changing the JOP coordinator for their club please let me know before the indoor season starts up again so I can contact the right person.

Yours in Archery,

Mary Ostermeier

## **Report of the Judge Chair**

All of the provincial championships that are hosted every year as well as all of the registered local target shoots are judged by provincial judges, without them these events would not happen. If anyone is interested in taking the judging clinic there are a couple of ways to take the course. You can have your local club put on a weekend clinic or you can take an online version of the clinic. There is more information under the judging tab on the BC Archery website. We had one new judge certified in target archery this past year, congratulations to Jarrod Ball from the Victoria Bowman Archery Club.

Judge Chair,

Darcy Falk

## Report of the Para-Archery Chair

Over the course of 2017 the BC Archery Association has updated the web site, prior to the update material was gathered and provided for the transition and presentation on the new host site.

June 11<sup>th</sup>, I was able to attend a session to support individuals in sport with Autism.

This session was hosted by TriathlonBC in co operations with ViaSport and the Canucks Autism Network. The session focused on opportunity and access to sport by members of the community in the wide spectrum of Autism.

On the 20<sup>th</sup> of July I attended an Accessibility Webinar for PRIDE Week / and Inclusion. The session was well attended across several sports. We heard much about the advance of inclusion in sport and accessibility work being done in partnership the Microsoft with the development of ASH (Accessibility Sport Hub)

This web site is being developed as a resource area for sport, coaching and parents wanting to find out about sports available, and participation needs. This site is a self-learning site, which means that from the info that is input by all participants it will generate directed answers based on needs. "Access to knowledge and information is an important step for championing changes to ensure equitable access to sport and physical activity for persons with disabilities. **ASH**, viaSport's Accessibility Sport Hub, provides a human-centered platform to help athletes, teachers, parents, coaches, sport leaders and administrators find and share sport disability and accessibility tools, resources and programs more quickly and easily."

Last year we were contacted by Easter Seals Camp Squamish to try and arrange a few opportunities for their clients to try archery. This summer, two visits were arranged July 25<sup>th</sup> and August 14<sup>th</sup>. The level of participation by the attendees depended on their physical and mental ability. Nearly all of the camp took part when their opportunity came up. This was a great learning experience to view a wider range of restrictions that do not always present themselves on a "try it day" where the participants come to us. Evaluating each person's comfort level and willingness to take a chance on just holding a bow was an excellent interface in the social aspects of physical and mental disability. We were well received and once we evaluate the discussion the camp will be determining if they wish to invest in equipment and instructor courses for primary staff at the venue.

Respectfully

Susan Lemke

## **ZONE 1 Report**

Zone 1 has been fairly quiet this year. There have been several outdoor 3D shoots held in our area including; Trail, Creston, Cranbrook, Fernie and Sparwood. Cranbrook's Jordan Adachi and Kevin Evans went to the 2017 Canadian Championships in Quebec and both brought home medals in the target portion of the competition – Congratulations boys!

Jordan Adachi has secured a spot in the 2017 World Juniors in Argentina and will be representing Canada in the Junior Compound category in October of this year.

Cranbrook has been able to offer several registered 720 outdoor tournaments this year for their competitive group of archers.

Sparwood Rod and Gun Club has started a youth program that has been extremely successful – hoping to join the JOP program in 2018.

Both Cranbrook and Fernie Clubs have had a successful year with their youth programs. Both Club were able to offer both an indoor and outdoor program to many new upcoming archers and archers who have been participating for years.

All Zone 1 hunters are hoping for some cooler temperatures and rain to help with the dryness in the bush for September 1<sup>st</sup>!!

Have a great year...shoot straight and stay safe.

Elaine Johnson

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## **ZONE 2 Report**

No report submitted

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## **ZONE 3 Report**

So nothing new really for zone 3 archery, although we have a new club called Garrison Archers in Chilliwack. I have been in contact with the clubs in my zone and it seems we have around 15-20 young archers so far who may want to try out for the winter games and hopefully in September when everyone starts their JOP programs again we will have some more. The zone 3 trials are planned for December 3 at Starr Archery. And I will be in touch with everyone at the start of October to see how many athletes each club has, as well as any coaches willing to go. Hopefully by then I may be done my coaching certification and can travel with the team.

Sheila Ostermeier

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### **ZONE 4 Report**

Burnaby Archers has around 500 Members again this year. The Board Members have remained the same for three years now and it looks like they will all run again. The club is in good financial shape and the relationship with the City of Burnaby is good. The 3Ds were not as well attended as other years with all the rain but the Double 720s are well attended. We have some members who do us proud in both 3D and Target. Gunther and I looked after the JOP again this year.

Royal City will be opening for business soon and JOP on September 16th. Leagues will be running again.

Over the summer, most people that show up at Semiahmoo have shot outside. Indoor has been slow. They will be having a Hunter Score 3D on August 27th. They do a great job with their 3Ds.

Burke Mountain will host an 18m Tournament one weekend in November.

James and I plan to hold the Winter Games Trials for Zone 4 December 3rd at Burke.

Thanks

I'll let my name stand as Zone 4 Director.

Paul Mackwood

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### **ZONE 5, 6 & 7**

No reports submitted

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### **ZONE 8 Report**

Nothing much new in our Zone. Prince George held the B.C.A.A. 3D. Championship. It was well attended with right around 145 shooters. In Prince George, membership is staying about the same from year to year. The same is being reported from Quesnel. I was unable to contact Al Campsall as he was evacuated most of the summer due to the fires and now is in Quebec at the Nationals so I have very little information on Williams Lake. Al shot very well and won his class again. I am planning to hold the BC Winter Games trials at the end of November or beginning of December. I have been give the OK to hold two trials because of the size of our Zone. One will be in Williams Lake and one in Prince George. Both will be on the same weekend I will be at both trials to make sure they are run the same.

Garry Hornsberger

## **Vice-President - Administration (2-year term)**

The VP-Administration shall:

- a) Perform the duties of the President during the absence or inability of the President
- b) Maintain and update the Strategic Plan
- c) Oversee and guide the harassment complaints process

### **Budgets**

The Administrative VP is responsible for the following budgets:

- General administrative items of the Association
- All reasonable administrative expenses will be paid by the Society.

### **Meetings**

The Administrative VP is expected to attend and participate in:

- BCAA Board Meetings
- BCAA Annual General Meeting (AGM)

### **Reporting Responsibilities**

- To the President bi-monthly, or to the Board at scheduled meetings, whichever occurs more frequently
- To the Membership at the AGM

### **Program Tasks**

- a) Leadership
  - Give direction to and supervise committees under portfolio
  - Present issues under portfolio to the Board
- b) Planning
  - Develop short and long term planning for areas under own portfolio
- c) Development
  - Initiate changes and updates to the Strategic Plan
- c) Evaluation
  - Annually assess progress for the past year

### **Supervision Responsibilities**

Overall operations and productivity of the BCAA committees in portfolio

### **Performance Review System**

- Identify milestones for current year
- Outline annual task list and/or work plans for the portfolio



## **Vice-President – Finance (2-year term)**

The VP Finance shall:

- a) Keep full and accurate account of all receipts and disbursements of the Society in proper books of account
- b) Receive and deposit all monies or other valuables in the name and to the credit of the Society in a financial institution as may from time to time be designated by the Executive Committee
- c) Ensure that all disbursements to be made by the Society are paid by cheque
- d) Disburse the funds of the Society under the direction of the Board of Directors, taking proper vouchers
- e) Lead the Board in the annual preparation of a Budget
- f) Render to the Board, at the regular meetings and at other times as directed by the President, an account of the transactions of the Society and the financial position of the Society
- g) Have an official audit done on the society's books annually
- h) Send an audited statement, society paperwork, and payment to the Provincial government annually
- i) Print a financial statement for each Board Meeting, Executive Meeting, and the AGM
- j) Submit a financial information to viaSport for government reporting purposes
- k) Request a certified copy of the Certification of Incorporation from the Corporate Registry and remit payment for same

### Budgets

All reasonable administrative expenses will be paid by the Society.  
Expense claim forms are included in the Regulations Manual.

### Meetings

The VP Finance is expected to attend and participate in:

- BCAA Board Meetings
- BCAA Annual General Meeting (AGM)
- Executive Meetings as required
- Financial meetings as required

### Reporting

- To the Executive Committee as required
- To the Board of Directors at Board Meetings
- To the Membership at the AGM
- To Sports and Recreation with the audited financial statement

### Program Tasks

- a) Leadership
  - Communicate with the Executive and the Board
  - Communicate with the Auditor in the annual audit
  - Invest bank deposits as required
- b) Planning
  - Participate in planning committee to develop short and long term plans, including budgets
- c) Development
  - Assist in development of any grants
- d) Implementation
  - Accept fees, and deposit monies in a bank
  - Pay out expenses as required

e) Evaluation

Annually assess programs and results for the past year

Assist in the summary reporting system of provincial grant monies

Supervision Responsibilities

Ensure that all Board members and Committee Chairs and Course Conductors report properly when asking for or turning in funds.

Performance Review System

Identify milestones for current year

Outline annual task list and/or work plans for the portfolio

## **Vice-President – Technical (2-year term)**

The VP Technical is also responsible for establishing and supervising the following committees:

- a) Coaching
- b) Officiating
- c) Tournaments & Awards
- d) Act as a member ex-officio on all committees in this portfolio

### Budgets

The VP Technical is responsible for monitoring expenditures of committees under his/her portfolio, and is responsible for the following budgets:

- a) Coaching Chair
- b) Officials Chair

All reasonable administrative expenses will be paid by the Society.

### Meetings

The Technical VP is expected to attend and participate in:

- BCAA Board Meetings
- BCAA Annual General Meeting (AGM)
- Executive Meetings as required

### Reporting

- To the President bi-monthly
- To the Board
- To the Membership at the AGM

### Program Tasks

#### a) Leadership

Supervise recruiting of volunteers for committee positions  
Supervise orientation and training of volunteers for their roles  
Communicate with VPs, Zone Directors, and the general membership

#### b) Planning

Participate in planning seminar to develop short and long term planning  
Establish clinic needs

#### c) Implementation

Major events BCAA Championships

#### d) Evaluation

Annually assess programs and results for the past year

### Supervision Responsibilities

Overall operations and productivity of the BCAA committees in portfolio

### Performance Review System

- Identify milestones for current year
- Outline annual task list and/or work plans for the portfolio
- Review job descriptions for committee positions

## **Athlete Representative (1-year term)**

The role of the Athlete Representative is as a spokesperson for high performance archers in the province, ensuring their views, comments and opinions reach the BC Archery Board and Athlete Development committee.

The Athlete Representative shall:

1. Act as an ombudsman on behalf of the athletes
  - a. Communicate with high performance archers, coaches and BC Archery membership in general
2. Correspond with the Archery Canada Athlete Representative to establish an improved line of communication between the athletes, the BCAA, and AC
3. Attend meetings as required or as requested by the Board
4. Submit an annual report to the Board for presentation at the AGM
5. Report to / communicate with the Executive Director to ensure that athlete comments/concerns are directed to the appropriate directors/chairs

### Budgets

All reasonable administrative expenses will be paid by the Society.

### Meetings

As requested by the Board

### Reporting

- To the Executive Director as required
- To the Board as required

### Program Tasks

#### a) Leadership

Communicate with Executive Director

Communicate with the appropriate Provincial Government personnel

Communicate with the Athlete Representative of Archery Canada

#### b) Evaluation

Annually assess programs and results for the past year

### Performance Review System

- Identify milestones for current year
- Outline annual task list and/or work plans for the portfolio