

2016 Annual General Meeting



BC ARCHERY ASSOCIATION



NOTICE OF ANNUAL GENERAL MEETING
To be held September 2, 2016 at 7pm
Hardcore Archery Center, 1771 Cooper Road, Kelowna

AGENDA

1. Call to Order
2. Confirmation of Quorum and Voting Rules
3. Adoption of Agenda
4. Approval of Minutes of 2015 AGM
5. Reports from Board and Chairs
 - 5.1 Treasurer's report and Financial Statements
 - 5.2 Appointment of Auditor for 2017
 - 5.3 All other VPs and Chairs
6. Notice of Resolution
 - 6.1 Requires $\frac{3}{4}$ majority of the votes cast to pass
7. Elections
 - 7.1 Appointment of scrutineers
 - 7.2 Elections
 - 7.2.1 President
 - 7.2.2 VP-Administration (for one remaining year of term)
 - 7.2.3 VP-3D & Bowhunting
 - 7.2.4 VP-Athlete Development
 - 7.2.5 Director-at-Large
 - 7.2.6 Athlete Representative
 - 7.3 Destruction of Ballots
8. New Business
9. Good of the Society / Announcements
10. Next Meeting – September 1, 2017 (location to be determined)
11. Adjourn

BRITISH COLUMBIA ARCHERY ASSOCIATION

MINUTES OF ANNUAL GENERAL MEETING **SEPTEMBER 4, 2015**

LOCATION: MAPLE RIDGE, BC

ATTENDING: SEE ATTACHED

ABSENT: AL CAMPSALL

Meeting called to order @7:15 PM

Ron Ostermeier, reviewed the minutes of the 2014 AGM

Motion to accept the minutes as read: Murray Peacock

Seconded: Mary Ostermeier

Reports: All reports sent by VP's and chairs were distributed and read by meeting attendees
No Comments from the floor.

Current Membership: 1539 as of August 20, 2015

Tournaments: Brook Paton No reports

Disabled Athletes Susan Lemke No report

Financial Statement: Presented by Raeleen Campsall. No questions from the floor.

Motion to accept financial statement as read: Gary Hornsberger

Seconded: Darcy Falk

ELECTIONS

VP Finance: Raeleen Campsall will stand

No nominations from the floor (called three times)

Raeleen Campsall remains VP Financial

VP Administration: Sonia Schina will stand

No nominations from the floor (called three times)

Sonia Schina remains VP Administration

VP Technical: Charles Land will stand

Nominations from the floor Gary Hornsbeger, nominated Rick Scammell

Rick Scammell declines

No other nominations from the floor (called three times)

Charles Land remains as VP Technical

New Business

Mary Ostermeier, is stepping down as membership chair.
Board will decide on new Membership Chair at board meeting tomorrow.

Motion: Raeleen Campsall proposed to continue using our current auditor.

Seconded: Darcy Falk

Carried

Information was supplied by Sonia Schina about the difficulties there is getting our funding from Via Sport and any assistance would be appreciated.

Next AGM to be held September 2, 2016

Location to be determined.

Motion to adjourn the meeting by: Ron Ostermeier

Seconded by: Mary Ostermeier

ATTENDANCE

NAME _____ **CLUB**

Murray Peacock	MRAC	
Paul Mackwood	Burnaby/ Royal City	
Rick Scammell	MRAC	
Shelley Kwasnycia	MRAC	
John Pinto	Starr Archery	
Mariessa Pinto	Starr Archery	
Emma Hughes	Starr Archery	
Bob O'Brien	Arrowsmith Archers	
Gary Hornsberger	Silvertip Archers	
Dale Chapplow	Quesnel River Archers	
David Sandquist	HD Stafford Archery Club	
Sonia Schina	MRAC	
Mary Ostermeier	SOSA	
Darcy Falk	MRAC	
Linda Price	Starr Archery	
Ron Ostermeier	SOSA	
Raeleen Campsall	BCAA	
Dianne Land	KFGC	
Charles Land	KFGC	

Total of 19 in attendance

BRITISH COLUMBIA ARCHERY ASSOCIATION

**FINANCIAL STATEMENTS
(Unaudited)**

MARCH 31, 2016

BRITISH COLUMBIA ARCHERY ASSOCIATION

**FINANCIAL STATEMENTS
(Unaudited)**

MARCH 31, 2016

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NOTES TO FINANCIAL STATEMENTS



Kemp Harvey Craig Inc.

Chartered Professional Accountant
A Member of Kemp Harvey Group Inc.

Terry M. Craig, BA, CPA, CGA
Tel: 250.495.3223
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REVIEW ENGAGEMENT REPORT

To the Board of Directors
British Columbia Archery Association

We have reviewed the statement of financial position of British Columbia Archery Association as at March 31, 2016 and the statements of operations and changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the Association.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

Osoyoos, BC
July 8, 2016

Kemp Harvey Craig Inc.
CHARTERED PROFESSIONAL ACCOUNTANT

BRITISH COLUMBIA ARCHERY ASSOCIATION
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2016
(Unaudited)

STATEMENT A

	2016	2015	2014
STATEMENT OF OPERATIONS			
RECEIPTS			
Government grants	\$ 74,105	\$ 70,905	\$ 76,845
Memberships	89,348	89,370	87,591
Tournament and program	26,512	23,811	20,331
Clinic fees	6,089	6,556	3,655
Sales	140	408	75
BC Winter Games	3,304	3,304	3,304
Interest and other	24	4,448	2,246
	<u>199,522</u>	<u>198,802</u>	<u>194,047</u>
EXPENDITURE			
Advertising and promotion	1,567	781	850
Amortization	15,282	8,332	2,743
Awards	45,810	26,045	43,093
Clothing	2,554	5,729	1,343
Consulting services	-	2,989	39,856
Donations	-	1,000	-
Federation of Canadian Archers' fees	32,445	31,077	29,953
Fees and dues	10,583	2,060	8,303
Honorariums	4,940	7,122	3,240
Interest and bank charges	176	67	251
Office and sundry	14,324	9,360	5,533
Professional fees	3,513	4,280	4,019
Rental	679	1,567	1,797
Repairs and maintenance	-	904	114
Telecommunications	527	237	180
Tournament host	18,419	16,972	10,793
Travel, food, and accommodation	46,779	39,358	32,244
Wages and benefits	4,468	-	-
	<u>202,066</u>	<u>157,880</u>	<u>184,312</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER EXPENDITURE	\$ (2,544)	\$ 40,922	\$ 9,735
UNRESTRICTED			
Beginning balance	\$ 284,882	\$ 243,960	\$ 234,225
Excess (deficiency) of receipts over expenditure	<u>(2,544)</u>	<u>40,922</u>	<u>9,735</u>
Ending balance	<u>\$ 282,338</u>	<u>\$ 284,882</u>	<u>\$ 243,960</u>

See accompanying notes to financial statements

Kemp Harvey Craig Inc.

BRITISH COLUMBIA ARCHERY ASSOCIATION
STATEMENT OF FINANCIAL POSITION
MARCH 31, 2016
(Unaudited)

STATEMENT B

	2016	2015	2014
ASSETS			
CURRENT ASSETS			
Cash	\$ 231,325	\$ 242,214	\$ 237,713
Accounts receivable and prepaids - Note 3	<u>9,241</u>	<u>5,150</u>	<u>2,963</u>
	240,566	247,364	240,676
CAPITAL ASSETS - Notes 1 & 4	<u>45,473</u>	<u>40,371</u>	<u>12,594</u>
	\$ 286,039	\$ 287,735	\$ 253,270

LIABILITIES

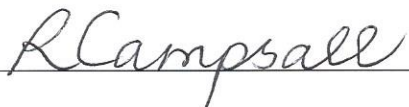
CURRENT LIABILITIES

Accounts payable	\$ 3,701	\$ 2,853	\$ 9,310
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NET ASSETS

UNRESTRICTED - Statement A	282,338	284,882	243,960
	\$ 286,039	\$ 287,735	\$ 253,270

APPROVED ON BEHALF OF ASSOCIATION

 , Director

 , Director

See accompanying notes to financial statements

Kemp Harvey Craig Inc.

BRITISH COLUMBIA ARCHERY ASSOCIATION
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED MARCH 31, 2016
(Unaudited)

STATEMENT C

	2016	2015	2014
OPERATIONS			
Receipts from various sources	\$ 172,986	\$ 170,543	\$ 171,470
Receipts from other income	26,536	28,259	27,811
Payments to suppliers for goods and services	(189,456)	(156,005)	(174,250)
Payments to and on behalf of employees	(3,267)	-	-
Changes in sales taxes	2,694	(2,186)	3,585
CASH PROVIDED	9,493	40,611	28,616
INVESTMENTS			
Acquisition of capital assets	(20,382)	(36,110)	(8,135)
INCREASE (DECREASE) IN CASH	(10,889)	4,501	20,481
CASH BALANCE, BEGINNING OF YEAR	242,214	237,713	217,232
CASH BALANCE, END OF YEAR	\$ 231,325	\$ 242,214	\$ 237,713

See accompanying notes to financial statements

Kemp Harvey Craig Inc.

BRITISH COLUMBIA ARCHERY ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2016
(Unaudited)

PURPOSE OF THE ORGANIZATION

The British Columbia Archery Association was formed to perpetuate, foster, and manage the practice of archery and without limiting the generality of the foregoing; to adopt, interpret, and enforce rules for the practice of archery in all its forms; to hold annual tournaments for the purpose of determining the Champions for the British Columbia Archery Association; and to act in general as the supreme governing body in all matters that pertain to archery in the Province of British Columbia, Canada. The Association is registered under the Society Act of British Columbia and is not subject to income tax. The Association is not a registered charity under the Income Tax Act and therefore cannot issue charitable donation receipts.

Note 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Presentation

The society prepares its financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

b) Use of estimates

When preparing financial statements according to ASNPO, estimates and assumptions are made relating to reported amounts of revenue and expenditure, assets and liabilities and disclosure of contingent assets and liabilities. Assumptions are based on a number of factors, including historical experience, current events, actions that the society may undertake in the future, and other assumptions that are believed to be reasonable under the circumstances. Actual results could differ from those estimates under different conditions and assumptions. Estimates are used when accounting for certain items such as useful lives of capital assets, impairment of long-lived assets, allowance for doubtful accounts and deferred revenue.

c) Revenue recognition

Revenue is recognized when earned, specifically when all the following conditions are met:

- There is clear evidence that an arrangement exists.
- Amounts are fixed or can be determined.
- The ability to collect is reasonably assured.

The association uses the deferral method of recording revenue; therefore, payments received in advance, including upfront non-refundable payments, are recorded as deferred.

d) Capital assets

The capital assets are recorded at cost. Amortization is provided annually at rates and methods over the estimated useful lives as follows, prorated for the number of months of ownership. The estimates of the useful lives of the assets are reviewed every year and adjusted on prospective basis, if needed.

Equipment	20 %	Declining balance method
Computer equipment	30 %	Declining balance method
Computer software	100 %	Declining balance method

Impairment of capital assets is reviewed whenever events or changes in the circumstances indicate that the carrying value may not be recoverable. An impairment loss is recognized for the excess of the carrying value over the fair value of the asset, during the year the impairment occurred.

BRITISH COLUMBIA ARCHERY ASSOCIATION

Notes continued

MARCH 31, 2016

(Unaudited)

Note 2 FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, accounts receivable, and accounts payable. Unless otherwise noted, it is the opinion of management that the Association is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair value of the instruments approximates their carrying values, unless otherwise noted.

Note 3 ACCOUNTS RECEIVABLE AND PREPAIDS

	2016	2015	2014
Goods and Services Tax receivable	\$ 2,455	\$ 5,150	\$ 2,963
Prepaid expenses	<u>6,786</u>	<u>-</u>	<u>-</u>
	<u>\$ 9,241</u>	<u>\$ 5,150</u>	<u>\$ 2,963</u>

Note 4 CAPITAL ASSETS

	Cost	Accumulated Amortization	2016	Net Book Value 2015	2014
Equipment	\$ 68,469	\$ 29,309	\$ 39,160	\$ 34,120	\$ 9,368
Computer equipment	17,784	11,471	6,313	6,251	3,226
Computer software	<u>1,012</u>	<u>1,012</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>\$ 87,265</u>	<u>\$ 41,792</u>	<u>\$ 45,473</u>	<u>\$ 40,371</u>	<u>\$ 12,594</u>

Note 5 RELATED PARTY TRANSACTIONS

The Association paid the directors \$10,616 for services rendered (\$9,511 in 2015, \$3,240 in 2014). These amounts are included in honorariums and office and sundry expenses.

Report of the President / Coaching Chair

It is that time of year again and to try to remember everything that I have been doing as the president and the Coaching Chair is challenging.

This year we have had the ability to hire paid staff to do the day to day work of the association and Sonia Schina has been doing a very good job and that has taken us forward in keeping up with all the government reporting and the day to day work of memberships, plus much more.

It has been a busy year with the BC Winter Games happening in Penticton as both Mary and myself were involved with the meetings and the running of the event; it went well and as such as normal the BCAA looked good to our supporters. The games were well attended and is the stepping stone for many young archers to enter into higher level competition; for most this was the start of such competitions. Our Provincial Advisor was Linda Price as such she did an awesome job.

This year we also took on the first Americas Masters Games hosted by Vancouver, it at this time an ongoing challenge and by the time you read this it will be done. The BCAA does have now two trailers fully loaded with butts and stuff to run a 15 butt event in each trailer. Both trailers are there for rent for sanctioned BCAA events one stored in the lower Mainland and one in the Okanagan so that the distance can be reduced to tow to your events if you need them. So if you are a small club that needs help to host our target championships the rent is much cheaper than having to buy all the butts.

This year will see us moving forward again and working to improve our services to the members. Archery Canada is raising our fees as well with a promise that they will be establishing a fund to support more compound and 3D archers to world events and that of course has to be reflected in our membership fees.

My position is up for re-election this year and I am interested in running for the position of President again.

Now for my position as the Master Coach Developer (MCD) /Coach Chair.

We have started delivering the latest course offered for High Level Coaches, it is Competition Development this course takes two weekends 1 year apart plus working with an athlete for that year. To be accepted you must first take:

Coaching and Leading Effectively

Psychology of Performance

Developing Athletic Abilities

Prevention and Recovery

Managing Conflict

Leading Drug-free Sport

All of these course can be taken by distant learning or by finding courses scheduled in your area. I guess that you have to ask yourself are you ready to help yourself and others by taking these courses, if so let me know that you are working towards the Competition Development level.

Now once you certify at this level the BCAA will refund you the cost of the courses so save your bills and to help you be a better coach we will be providing you some tools to do it from maybe an iPad and recurve bows or whatever your needs would be, subject to our budget.

To qualify you must be first certified and be a current member of the BCAA the equipment remains the property of the BCAA this way you can be part of our mentorship program. Any certified coach

can send on video clips to any of our high level coaches asking questions if you need help with a problem or just want another pair of eyes to look at it. So please get yourself certified at the level you trained.

The interest in coaching clinics have been on the increase around the province and the need for more certified Learning Facilitators is still there; so if you are certified in the new coaching stream and think that you would like to get involved contact me. The work for the MCD will be busy over the next few years as the demands to have higher level coaches working with our youth teams is a reality, so if you enjoy taking your zone to the BC Winter Games you may want to step up and start taking the 6 pre requests. There is more to coaching that just teaching the mechanics of archery and we all have to do a better job in this area.

As the president /Coaching Chair I have applied for several grants from Via Sport and their partners around the province and have been successful on three so far and have been able to offer free clinics to three areas, this ongoing cooperation between Via Sport and us is very rewarding and allows us to expand the training being offered in different areas of the province.

September 17 - 25, 2016 marks the second annual National Coaches Week
You should look to see what is being offered during the coaching week 2016 there maybe one in your area and it could be cheap to attend. Go to <http://www.viasport.ca/coachesweek>

There is much more that we could talk about but I think I will cut it off here.

Ron Ostermeier
President
Coaching Chair (MCD)

Report of the VP Admin / Para Archery chair

Having recently returned to the board to work the Administration VP position I have main focus of advancing and review of the Strategic Plan. The primary goal at this time is updating the tasks of each component of the plan. The evidences of success in this will be, with the assistance of other members of the board the implementation and evolution of the plan to 2018. At that time a successful measure of this work will be determined by our sport funding partners, ie ViaSport.

A review and revamping of many areas within the Archery Association are under way and I look forward to working closely with several of the board and association members moving forward, such as collaborations with coaching chair and Technical VP, on mentorship, coach course delivery and evaluations.

A renewed focus on Para Sport with Communication with Easter Seals camp in Squamish, regarding support of archery in a "try it" capacity. We have had some work over the past year with visually impaired and hope to expand the access for athlete with disability.

My primary focus during the winter months will be the promotion of archery in the media and making connections in that area to bring the sport in our province to a higher profile.

Respectfully submitted

Susan Lemke
8/16/2016

VP-3D & Bowhunting - Annual Provincial Report 2016

3D archery continues to be very popular with BC archers. With over 100 summer (April to September) outdoor 3D shoots hosted across the province and numerous indoor shoots in the winter, choices abound. Generally, a 3D shoot attracts from 80 to 200 shooters. In general, individual clubs follow Archery Canada rules; with some exceptions.

For the second year in a row, Semiahmoo Archery Club hosted the Canadian Indoor 3D Championships in Cloverdale on the April 2/3, 2016 weekend. They spared no effort and the championships were very well run and well attended. Of the 197 competitors, many BC athletes reached the podium. We boasted 17 gold, 13 silver and 12 bronze medals.

The 2016 BC Outdoor 3D Championships were held in the northern city of Prince George on the June 25/26 weekend. 169 athletes attended and were quite happy with the efforts of the organizers. I expect that the 'learning curve' for the organizers will 'flatten' for next year's championship. They worked tirelessly for our athletes. At the shoot, the eight person BC Team and four alternates were chosen using a handicapping system. These athletes will share in the \$12,000.00 from the BCA Archery Association. Half of the money goes to the BC Team and the other half will be split among those team members and alternates who reach the podium in Windsor. In total, 27 athletes applied for the BC Team. The team and alternates won 11 medals out of a possible 12 (4 gold and 7 silver).

The Team BC shirts were redesigned for 2016 – to rave reviews from other provincial shooters in Windsor, Ontario at the Canadian 3D Championships. Currently, I am in the midst of polling Team BC athletes and will 'tweak' the design for 2017.

I have already had some people unhappy with the fact that 5/8 of the BC team (and 6/12 of the team plus alternates) shot from the white stakes. This type of apparent inequity has been an ongoing concern which I have been diligently trying to rectify – with marginal success. Through education of the host clubs, instituting team alternates and the fact that the alternates have an equal chance to share in 50% of the money through their performances, the course inequities are felt less harshly. I will continue to strive for equity among shooting stakes. It is an uphill battle, but one worth fighting!

There were no International Bowhunting Education Program (IBEP) courses completed in the last 12 months.

Respectfully submitted,

Al Campsall

2016 Report of the Director-at-Large

Two major projects were undertaken this year: Trailer #2 and Coordination of the Americas Masters Games in Vancouver.

The intent of Trailer #2 is it will reside in the Lower Mainland, having access for smaller clubs to host larger events and therefore reducing the transportation costs. This year the trailer will be used for the Americas Masters Games in Vancouver and the 55 Plus Games in Coquitlam.

With the help of Darcy, Trailer #2 is 90% complete and within budget. Netting and support for the netting remain as the last large expenditures. This trailer is equipped to provide a "tournament in a box". It includes 16 butts and stands, 14 tents, PA system, BCAA promotional flags and all the target flags and numbers, information boards, tables and chairs as well as the markers for distance and line identification.

The inaugural Americas Masters Games was held August 27 to 30, 2016 at the UBC Rugby facility. This venue, provided by UBC, was second to none. It is disappointing that we did not get the number of participants we were counting on. This was an opportunity to re-live some of the 2010 experiences. Over the next few weeks an in-depth analysis will take place for each event. I believe the cost of staying in Vancouver and the lack of marketing aimed specifically to the archery community were contributing factors. For the latter, I take responsibility. However, I believe the BCAA put on a good show and provided a well-run event.

I wish to thank Sonia Schina, Murray Peacock, Darcy Falk and the Maple Ridge Archery Club for all their help and the countless hours dedicated to this endeavour. I would also like to extend to Al Wills my appreciation for his support and encouragement.

I recommend the Board strike a committee to start planning for the 2020 Canadian Nationals. 2020 will soon be upon us.

Performance Team Coordinator

This year 11 individuals signed up for the performance program, of which 10 attended the Canadian Target Championships. Funding of \$12,000 was distributed among these individuals according to the policy laid out on web site. Medals were earned by Brian Maxwell (Silver – RM), Brendan von Richter (Silver – CM), Kevin Evans (Silver – CMM), and Rick Scammell (Bronze – CMM). The Field Nationals was also well attended by our BC athletes, and we brought home several medals from this event as well: Mariessa Pinto (Gold – RJW), Kevin Evans (Gold – CMM), Emma Chylinski (Silver – CCW), Emerie Watson (Bronze – CCW), Elissa Foley (Bronze – RCW), and Dwight Vanderveen (Bronze - CCM).

Senior Games Chairperson

I would like to thank Nancy Lawson for stepping in as local Archery Chair for the 2016 55 Plus Games in Coquitlam. Time constraints restricted local volunteers from stepping into this role. Nancy will coordinate preparation and Sonia and I will run the event. Once again it is getting harder to find Games leaders and volunteers.

Nancy is the 55 Plus Games representative for several of the Zones. Last year, under the direction of the BC Games Society, she was asked to reduce our categories and medal count. This resulted in a change in format and age categories for 2016. Medals will be given out based on total aggregate score of 3D, 900 and Field.

Other

Just a reminder, Maple Ridge will be hosting the 2017 Canada Cup so let's get the word out. This is an opportunity for BC athletes to participate in a Canadian major event located close to home.

Rick Scammell

2016 Report of the VP-Technical

Not available at time of printing

2016 Report of the Secretary

Nothing to report

2016 Report of the Executive Director

This is the first report of the first Executive Director for the BC Archery Association. Earlier this year, it was decided by the Board that in order to ensure that we are moving forward with outlined policies and programs, and to also ensure that we are meeting the criteria of our government funders, it would be necessary to hire someone in the position of an executive director. After sitting through a funding & program review with ViaSport, it was apparent that the Association was lacking in its efforts to keep up with expectations, let alone progress, and this was attributed to the Board being entirely composed of volunteers.

As the Executive Director, I have absorbed duties from several areas in order to streamline the administration process and relieve responsibilities from overloaded portfolios. Some areas of responsibility of my position are the membership renewals, provincial championship tournament administration, championship records, newsletter publication, policy writing, taking of meeting minutes and other duties previously performed by the Secretary, ensuring that ViaSport reporting is accurate and timely, as well as the reporting for any other government agency (Ministry of Finance, CRA, etc).

I also answer many emails and phone calls that come in from the membership and the general public, and am able to direct them to the appropriate person so that their questions/concerns are answered in a timely fashion.

The 2015/2016 Board has had many ideas and visions for future programs and I am excited to be a part of those ideas and help them become a reality. I trust that the 2016/2017 Board will continue that forward motion.

Membership statistics, 2016:

Zone	1		2		3		4		5		6		7		8		Total		Grand Total
Clubs	3		6		6		3		8		5		4		3				38
Gender	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Master	10	7	25	11	30	11	23	7	23	10	66	25	28	13	52	19	257	103	360
Senior	15	12	19	11	31	16	31	18	29	17	66	34	30	26	55	40	276	174	450
Junior	5	6	4	2	6	2	7	8	2	3	5	6	4	0	14	8	47	35	82
<=Cadet	28	33	34	21	36	30	49	35	36	16	31	25	35	29	155	73	404	262	666
	58	58	82	45	103	59	110	68	90	46	168	90	97	68	276	140	984	574	
	116		127		162		178		136		258		165		416		1558		
Certified Judges	0	2	3	3	3	3	1	2	4	0	2	2	3	1	4	3	20	16	36
Judge Candidates	0	2	6	1	0	0	2	0	2	1	10	2	1	0	9	3	30	9	39
Certified Coaches	1	4	6	2	2	0	3	2	3	1	3	1	2	0	5	3	25	13	38
Coaches in Training	4	1	7	3	5	3	5	1	5	5	13	5	10	7	4	2	53	27	80

PayPal was also introduced as a payment method for membership fees and clinic registrations. This payment method has been well received as individuals move from writing cheques to digital payment methods. I continue to look for easier ways for an athlete to register and pay for BCAA items, such as "Square" which will allow in-person payment by credit card.

Records:

As 2015 was the first year where the 720-round was shot for BC Outdoors, the first-place finisher in each category set a provincial record. For the 1200-round, 7 records were set (all by youth). The

2016 BC Indoors were shot under the new rules of inner-10 scoring for compounds of all ages & equipment divisions, thus allowing the BC archers to compare their medal standings and scores to those of other archers across the country. Due to the revised scoring the first place winners in each compound division set records, (and the older outer-10 records will be archived), for a total of 27 records.

Tournament Administration:

Templates are now available for all scorecard types and all registration forms for each of the Championships. This has alleviated some work from the host-clubs along with providing the archers with a standard format. Online tournament registration is currently the responsibility of the host club, however the association will assist with this if asked and if suitable terms can be agreed upon (who is responsible for what).

Meetings:

I have attended numerous meetings on behalf of the Association, ranging from the SportBC AGM and PSO meetings, to ViaSport funding and program meetings, to Coach Administration updates and Americas Masters Games monthly meetings. It is important that we attend as many gatherings as possible not only to stay on top of the information but also to ensure these agencies recognize our presence—they more they see us, the more they include us, the more visible we are as a sport to pay attention to.

Email:

Introduced this year was a generic set of email addresses for the most-used positions on the Board. This will help with continuity as Board members change—a member only need know the position to contact rather than the personal address of the individual, and the old emails remain as a history for anyone taking over a Board position.

I have truly enjoyed the past few months in this position and I look forward to the next year and the promising things it brings. I would like to thank all the Directors, Chairs and Zone Reps for their endless efforts and enthusiasm. I encourage all our members to contribute to the growth of the sport, whether it be volunteering at your local club, giving a demonstration to a Scout group, helping out as a Board director or Chair, or just telling your friends to come watch you shoot and give it a try. Our archery family grows when you share your passion for the sport.

Sonia Schina

Report of the JOP Chair

Once again I am happy to report that we had another successful year for the juniors. Lots of new youth joining the program and others dropping out. Loads of certificates earned. There is always a turnover but the numbers seem to stay around the same.

All the JOP tournaments were well attended except for the JOP Regional Outdoor Championships, this is always low in participation. This year I am glad to be able to report that a few more clubs participated in the Outdoor program and because of that, I had to order more outdoor award stickers and the plates to put them on. We also had one club doing the outdoor 3D for the JOP and lots of certificates earned there as well.

I am certainly looking forward to working with all the clubs for the next year and the indoor season is almost upon us.

If any of the club coordinators are changing for the upcoming year please forward the information to me as soon as possible so I can update my records. Also make sure the youngsters are members of the BCAA before sending in for achievement awards since I can not give the awards to non-members.

We will be changing the distances for the JOP Regional Outdoor Championships to bring it more in line with Archery Canada and to make it easier for the clubs for setting up this tournament.

Any clubs wanting to bid for our Junior indoor/outdoor Championships please fill out a tournament bid form as soon as possible and email to me and our Exec. Secretary.

Thanks to all the coordinators for working with me,

Mary Ostermeier

Judge Chair Report 2015/16

This past year there were two judging clinics held in Victoria and in Kelowna that were both well attended. A number of the judge candidates from the Kelowna clinic got some hands-on training at the BC Winter games held in Penticton in February and again in Armstrong at the BC Indoor Championships over the Easter long weekend. Congratulations to Jenson Luk from Richmond who took the online judging course and has been certified in indoor and outdoor target. There is also another member who took the online clinic and is in the process of getting experience towards her provincial certification. Our provincial judges had a busy year with local club shoots as well as indoor and outdoor provincial championships, BC Winter games, BC 3D Outdoor championships, JOP indoors & outdoors as well as the inaugural America's Masters Games held in Vancouver just under a week ago. The hosting of registered tournaments would not be possible without the provincial judges who volunteer their time to work these events. If anyone is interested in becoming a judge, please contact me about taking the online course or having your local club host a weekend clinic for their members. In addition, this past spring the BC Archery Association has distributed barebow measurement rings and arrow gauges for all the provincially certified judges to have in their kits for equipment inspections.

Darcy Falk

Report from Athlete Development Chair

Various programs paid out approx \$69,000.00 directly to athletes.

High Performance Funding

This funding year we processed 21 athlete funding applications, 12 Recurve, 5 Compound and 4 3-D. An additional 17 Compound and 5 recurve athletes received funding support for their Archery Canada Gold, Red and Blue squad ranking achievements. A total of \$36,635.00 was paid out directly to athletes to support their high performance achievements. Athletes also received additional funding within the 3-D and Target National Team Programs for 2015 totalling an additional \$24,000.

BC Winter Games Funding

48 athletes representing all 8 zones participated at the BC Winter Games in Penticton. BCAA funded the 175.00 athlete registration fee for a total of \$8,400.00.

Pacific Sport Targeted Athlete Program

This year Pacific Sport revamped their targeted athlete program leading to a requirement from all sports to modify their programs accordingly. Archery nominated 25 athletes for their achievements in the 2015 year. Only 52% of the nominated athletes registered with Pacific Sport. Sports are assessed for their eligibility to receive Excellence in sport funding based on uptake of these programs and the conversion rates of athletes moving through the developmental levels. In response to this, Archery will implement an application and agreement requirement as part of the nomination process for this coming year.

The Pacific Sport program offers an educational online webinar program to develop our athletes mentally, nutritionally and provides access to resources to assist with promoting yourself. There is also free access to participating gyms and discount coupons available for performance attire.

TOP

Archery Canada launched their Target Objectif Performance (TOP) program and I have been busy as the TOP agent for BC. This program is to identify athletes early on in the High Performance cycles to provide technical and developmental support to athletes and their local level coaches. This program does not provide financial support to athletes. If you have questions about the TOP program please contact me.

Athlete Development Program

As part of our goal to receive Excellence Funding from ViaSport, we are developing a better system to identify and monitor our athletes through the long term athlete development (LTAD) model. This includes a clear pathway of how BC competitions and other developmental clinics are offered and how that ties into Archery Canada's LTAD and Canada's Sport for Life (CS4L). We have partnered with Pacific Sport to develop a 3-5 year age-suitable strength and conditioning program which ties into Archery Canada's new physical requirements of the carding program. We are also looking at better ways to offer educational seminars at our Indoor Championships.

Respectfully submitted
Linda Price
Athlete Development Chair
TOP Agent

ZONE 1 Report

Zone 1 has had several 3D shoots – Cranbrook Archery Club two 3D shoots, Fernie Rod and Gun Club two 3D shoots, Sparwood two 3D shoots, Trail Rod and Gun Club one 3 D shoot, as well as Creston Rod and Gun Club with two 3D shoots. Cranbrook's youth program ended the middle of June having 42 participants and a wait List of 4 to 5 youth all the time. Zone 1 sent 4 kids to the BC Winter Games this year and brought home 4 medals, all having a lot of fun and meeting new friends. Jaffray's Kevin Evans is in the midst of getting ready for the 2016 Paralympics in Rio!! Cranbrook has had several registered indoor and outdoor shoots to help Kevin get ready for Rio. Zone 1 only had two athletes travel to Ontario for the Canada Championships this year.

Take care and shoot straight....Zone 1

Elaine Johnson

Zone 2 Representative Report

I have participated as an archer in several of the local shoots. Each time I go to a shoot I introduce myself to the directors of that group and inform them I am their BCAA Rep. To date none of the clubs have asked me for any information. I spend a lot of time informing fellow archers about the insurance program of the BCAA and what a great deal it is for individuals and families. I hope that my efforts and the efforts of my students are helping more archers to see that they too can make the B.C. 3-D Team and compete at the Canadian Nationals.

I have also sent an Email to each club offering to run a program for Seniors, I have offered to pay all advertising expenses and give each program that participates equipment or other materials needed for their Seniors. I have been asked to one of our clubs to go to a general meeting and pitch the event. I went and they seemed to grasp the concept and come on line. But to date they have not come back to me on it.

I am looking forward to helping out in the Winter Games, Senior Games, and Provincial Indoor and Outdoors as an archer and Zone Rep.

The Zone Rep. is only as good as the Clubs that wish help.

Brock Paton

Zone 3 Report

Not available at time of printing

Zone 4 Report

August 18th 2016

Winter Games

I ran the Zone 4 Trials at Royal City for the 2016 Winter Games in Penticton. We had 9 shoot in the morning and 8 in the afternoon. After the Team was selected we had 8 athletes going. Angela Foley chaperoned the girls and we took the largest team to the Games. The kids shot well and had a lot of fun. The Team had won 4- Gold, 4-Silver and a Bronze Medal.

Burke, Semiahmoo

Prior to the Games I visited Semiahmoo Fish and Game and Burke Mountain a few times. Both Clubs are thriving. James is doing a great job at Burke and I understand Paul VanTassel is looking after JOP at Semiahmoo.

Royal City

Royal City closes for the summer but will be opening September 6th with JOP starting on the 17th. Target and Traditional Leagues will run through the winter again.

Burnaby Archers

I'd estimate 99% of the past members have been very positive regarding the changes to the field a couple years ago. The new members just accept things, as they don't know any different. I believe we are around 550 members at this time.

Gunther and I look after the JOP at Burnaby and it gives the kids an opportunity to shoot more than 18 meters. We're getting reasonably turnouts.

Burnaby registered 4 Double 720s with World Archery this year. The tournaments have been well attended and the July shoot had close to 30 participants.

Thanks

Paul Mackwood

Zone 5 Report

Not available at time of printing

Zone 6 Report

Not available at time of printing

Zone 7 Report

Not available at time of printing

Zone 8 Representative Report

As for what's happening in our Zone, we are looking forward to the start of Indoor Season. Silvertip hosted the BC 3D Championships and we were very happy with the turnout of shooters from all over B.C. and Alberta. We will be doing it again next year and hope to make it bigger and better. We also held two double 720 this past July and will be having a fun shoot in August. We have seen a large increase in Recurve archers in the last two years and hope to hold a high level clinic at the start of the indoor season to help get these archers off on the right foot and give our coaches the information need to add in their development. We are planning to hold an Indoor 3D this winter as well as The Spruce Capital, the Canadian Indoor Regionals and the MICA. Our membership is holding about the same each year with about 130 JOPs and 90 adults

Quesnel has for the most part taken the summer off. They plan on doing the Gold Pan 1200 as well as an Indoor 3D Dale has also reported that the numbers of recurve shoots is up at his club as well. He also says that their membership is hold the same for the past three years.

Garry Hornsberger



British Columbia Archery Association



Notice of Resolution

Dated August 15, 2016

In accordance with the bylaws, notice is hereby given that the following bylaw amendments will be considered at the Annual General Meeting on September 2, 2016 at 7pm in Kelowna, BC.

Special Resolution: To change bylaw #25 with regard to the directors of the Society.

Current Bylaw	Bylaw with Amendments Words inserted or added are <u>underlined</u> ; Words removed are struck-out	RATIONALE
25) The following positions are the directors of the Society: i) President ii) Vice President – Administration iii) Vice President – Technical & Athlete Development iv) Vice President – Finance v) Vice President – 3D & Bowhunting vi) Director at Large vii) Secretary	25) The following positions are the directors of the Society: i) President ii) Vice President – Administration iii) Vice President – Technical & Athlete <u>Development</u> iv) Vice President – Finance v) Vice President – 3D & Bowhunting vi) Director at Large vii) Secretary <u>Vice President – Athlete Development</u>	Allow for better execution of the Strategic Plan and fulfil requirements of our government funders by removing the position of Secretary and replacing the position with a Vice President – Athlete Development. Current duties of the Vice President – Technical will be divided among the two positions in order for the size of the portfolios to be manageable. The number of Directors will remain the same. Duties of the Secretary may be appointed at the discretion of the Board.

To be decided by a 3/4 majority of voting members present at the AGM.

Questions and concerns may be forwarded to

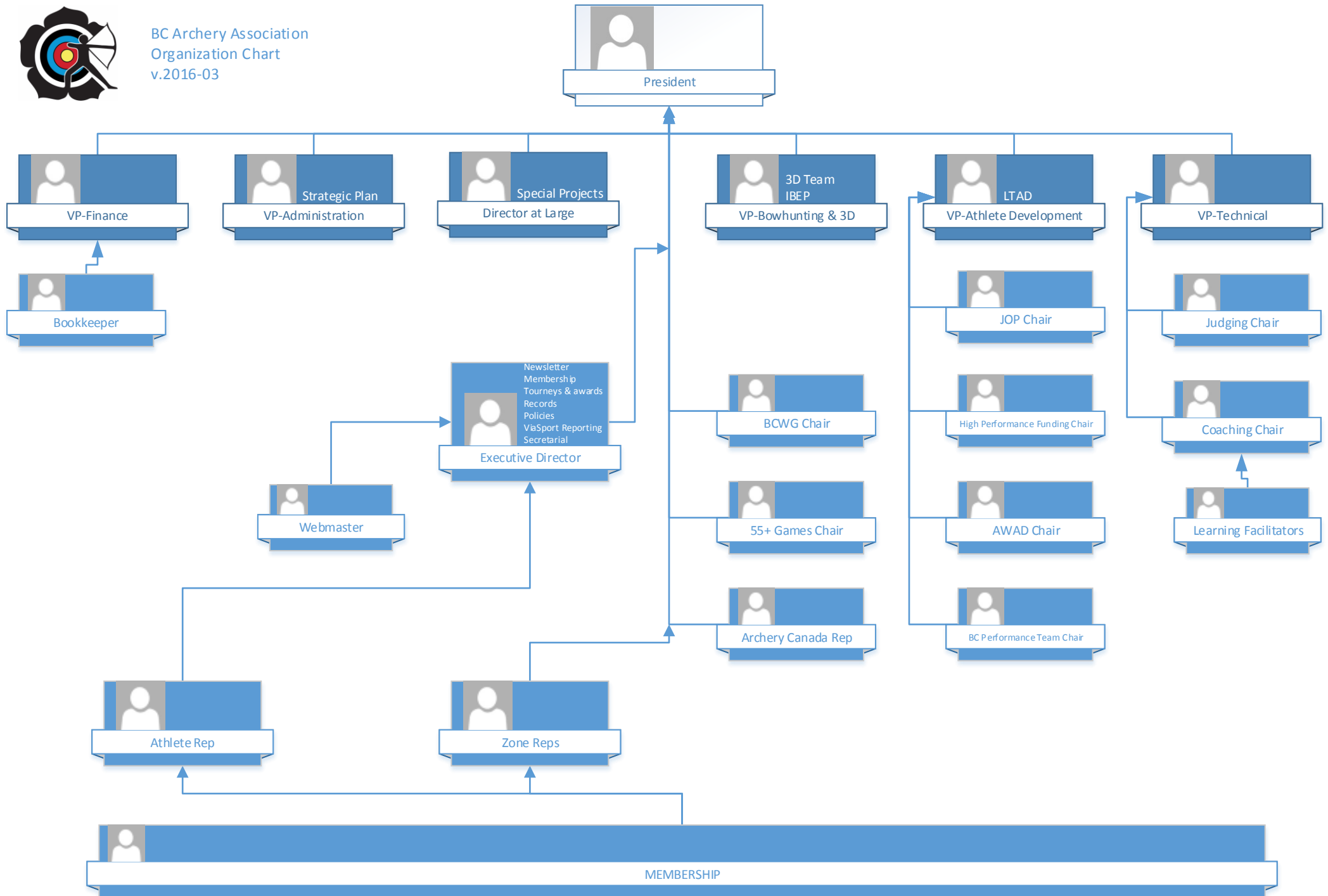
Sonia Schina, Executive Director

778-241-2724

execdirector@archeryassociation.bc.ca



BC Archery Association
Organization Chart
v.2016-03



President

The President is responsible for the general leadership of the Association. The President shall:

- a) Recruit, select, train, and recognize volunteers for the BCAA
- b) Manage and supervise BCAA affairs and operations
- c) Ensure that the Executive Committee and the Board members pursue steps to attain goals set in their areas of responsibility
- d) Preside at all meetings of the members and of the Directors
- e) Represent the Society in any activity with which the Society is associated
- f) Act as a member ex-officio on all BCAA committees
- g) Be in attendance at all championship events (or send a representative)
- h) Appoint a member to act in the President's place at any event or meeting where the President will be absent
- i) Be responsible for the supervision of the Multi Sport Games, BC Summer Games, and Senior Games
- j) Be responsible for the supervision of the FCA Representative.
- k) Be responsible for the supervision of the Athlete Representative
- l) Be responsible for the supervision of paid staff members.

Budgets

The President is responsible for monitoring and ensuring that the Executive, Board and Committee members comply with budget restrictions when running their programs.

The President is responsible for the following budgets:

- a) Staff salaries, travel and benefits
- b) Board and committee travel
- c) Meetings
- d) Administrative of Association

All reasonable administrative expenses will be paid by the Society.

Meetings

The President is expected to attend and participate in:

- BCAA Board Meetings
- BCAA Annual General Meeting (AGM)
- Meetings as required by Sport BC
- Meetings as required by Chef de Mission - Canada Games/Western Canada Games
- Financial Meetings as required
- Executive Meetings as required
- Coaching and Officials Committees Meetings as required

Reporting Responsibilities

- To the Executive Committee as required
- To the Board
- To the Membership at the AGM

Program Tasks

- a) Leadership
 - Supervise recruiting of volunteers for committee positions
 - Ensure volunteers have adequate orientation and training
 - Communicate with VPs and Zone Directors
 - Communicate with the general membership
 - Appoint members to fill Board vacancies
- b) Planning
 - Supervise seminar to develop short and long term planning

- Identify milestones for current year
- Outline annual task list and/or work plans for the portfolio
- c) Development
 - Co-ordinate planning results into print form
- d) Implementation
 - Staff performance appraisal
 - Volunteer Recognition program
- e) Evaluation
 - Annually assess programs and results for past year

Supervision Responsibilities

Overall operations and productivity of the BCAA including:

- BCAA Staff
- Leadership provided by the Executive Committee and Board
- Performance Review System

Administrative Vice-President

This Administrative VP shall:

- a) Perform the duties of the President during the absence or inability of the President
- b) Maintain and update the Strategic Plan
- c) Oversee and guide the harassment complaints process

Budgets

The Administrative VP is responsible for the following budgets:

- General administrative items of the Association

All reasonable administrative expenses will be paid by the Society.

Meetings

The Administrative VP is expected to attend and participate in:

- BCAA Board Meetings
- BCAA Annual General Meeting (AGM)

Reporting Responsibilities

- To the President bi-monthly, or to the Board at scheduled meetings, whichever occurs more frequently
- To the Membership at the AGM

Program Tasks

- a) Leadership
 - Give direction to and supervise committees under portfolio
 - Present issues under portfolio to the Board
- b) Planning
 - Develop short and long term planning for areas under own portfolio
- c) Development
 - Initiate changes and updates to the Strategic Plan
- c) Evaluation
 - Annually assess progress for the past year

Supervision Responsibilities

Overall operations and productivity of the BCAA committees in portfolio

Performance Review System

- Identify milestones for current year
- Outline annual task list and/or work plans for the portfolio

3D & Bowhunting Vice-President

This Vice-President shall be responsible for the establishment and supervision of Bowhunting Committees including the following programs:

- a) International Bowhunter Education Program
- b) Liaison with the AC 3D Program
- c) 3D Rules
- d) Provincial 3D Championships & Provincial 3D Team
- e) Lobbying the Government for Bowhunting licensing and hunting zones
- f) Establish contact with Zone Directors to assess needs for IBEP clinics
- g) Act as a member ex-officio on all committees in the portfolio
- h) Work with a committee to establish a Bowhunting Records Book

Budgets

The 3D & Bowhunting Vice President is responsible for monitoring expenditures of committees under his/her portfolio, and is responsible for budgets of the IBEP program.

All reasonable administrative expenses will be paid by the Society.

Meetings

The 3D & Bowhunting VP is expected to attend and participate in:

- BCAA Board Meetings
- BCAA Annual General Meeting (AGM)
- Government Biologists/Minister concerned with bowhunting zones and licensing as required

Reporting Responsibilities

- To the President bi-monthly, or to the Board at scheduled meetings, whichever occurs more frequently
- To the Membership at the AGM

Program Tasks

- a) Leadership
 - Supervise recruiting, orientation and training of volunteers for committee positions
 - Give direction to and supervise committees under portfolio
 - Present issues under portfolio to Board
- b) Planning
 - Participate in planning seminar to develop short and long term planning
 - Establish clinic needs
- c) Development
 - Develop a network of IBEP clinicians in the province
 - Work with AC regarding 3D rule revisions
 - Establish a permanent (hunting) records book
 - Develop a 3D Tournament Guide
- d) Implementation
 - Ensure that bowhunters have access to the IBEP course
- e) Evaluation
 - Annually assess programs and results for the past year

Supervision Responsibilities

Overall operations and productivity of the BCAA committees in portfolio:

- IBEP
- Records (hunting)
- 3D Championships

Performance Review System

- Identify milestones for current year
- Outline annual task list and/or work plans for the portfolio
- Review Job Descriptions for areas under own portfolio

Athlete Development Vice-President

The Athlete Development VP shall be responsible for establishing and supervising the following committees:

- a) Junior Program
- b) Team Selection
- c) Targeted Athlete Program
- d) Athlete Assistance / High Performance Funding
- e) High Performance Training
- f) Act as a member ex-officio on all committees in this portfolio
- g) Para-Athletes

Budgets

The Athlete Development VP is responsible for monitoring expenditures of committees under his/her portfolio, and is responsible for the following budgets:

- Junior Program Chair
- High Performance Training
- Athlete Assistance

All reasonable administrative expenses will be paid by the Society.

Meetings

The Athlete Development VP is expected to attend and participate in:

- BCAA Board Meetings
- BCAA Annual General Meeting (AGM)

Reporting

- To the President bi-monthly, or to the Board at scheduled meetings, whichever occurs more frequently
- To the Membership at the AGM

Program Tasks

a) Leadership

Supervise recruiting of volunteers for committee positions
Supervise orientation and training of volunteers for their roles
Communicate with VPs, Zone Directors, and the general membership

b) Planning

Participate in planning seminar to develop short and long term planning
Establish training needs for athletes in the various programs of the portfolio

c) Evaluation

Annually assess programs and results for the past year

Supervision Responsibilities

Overall operations and productivity of the BCAA committees in portfolio:

Performance Review System

- Identify milestones for current year
- Outline annual task list and/or work plans for the portfolio
- Review job descriptions for committee positions

Director-at-Large

This Director shall be responsible for special projects which may arise. Some examples of past projects are:

- Guest Insurance policy
- Range Safety policy
- Purchase and outfit tournament trailer
- Sport Chair for the America's Masters Games

Assist other Directors with large projects, when requested.

Budgets

The Director-at-Large is responsible for monitoring expenditures of committees under his/her portfolio.

All reasonable administrative expenses will be paid by the Society.

Meetings

Director-at-Large is expected to attend and participate in:

- BCAA Board Meetings
- BCAA Annual General Meeting (AGM)
- Any meetings with regard to Special Projects as decided/determined by the Board

Reporting Responsibilities

- To the President bi-monthly, or to the Board at scheduled meetings, whichever occurs more frequently
- To the Membership at the AGM

Program Tasks

a) Leadership

Supervise recruiting, orientation and training of volunteers for committee positions
Give direction to and supervise committees under portfolio
Present issues under portfolio to Board

b) Planning

Participate in planning seminar to develop short and long term planning
Establish timelines and detailed budgets, if any, for Special Projects

c) Evaluation

Annually assess programs and results for the past year

Supervision Responsibilities

- Overall operations and productivity of the BCAA committees in portfolio

Performance Review System

- Identify milestones for current year
- Outline annual task list and/or work plans for the portfolio

Job Description: Athlete Representative

Revised May 2016

The role of the Athlete Representative is as a spokesperson for high performance archers in the province, ensuring their views, comments and opinions reach the BC Archery Board and Athlete Development committee.

The Athlete Representative shall:

1. Act as an ombudsman on behalf of the athletes
 - a. Communicate with high performance archers, coaches and BC Archery membership in general
2. Correspond with the Archery Canada Athlete Representative to establish an improved line of communication between the athletes, the BCAA, and AC
3. Attend meetings as required or as requested by the Board
4. Submit an annual report to the Board for presentation at the AGM
5. Report to / communicate with the Executive Director to ensure that athlete comments/concerns are directed to the appropriate directors/chairs